

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2011 to June 30, 2012).

Part – A

AQAR for the Year :2012-2013

1. Details of the Institution

1.1. Name of the Institution : Ananda Mohan College

1.2. Address Line 1 : Ananda Mohan College

Address Line 2 : 102/1 Raja RammohanSarani

City/Town : Kolkata

State : West Bengal

Pin Code :700009

Institution e-mail address : anandamohancollegecalcutta@gmail.com

Contact Nos. : 033-23527327

Name of the Head of the Institution : Dr. Pradip Kumar Maiti

Tel. No. with STD Code : 033-24629560

Mobile : 09433714557

Name of the IQAC Co-ordinator : Dr. Pradip Datta

Mobile : 09433847851

IQAC e-mail address : iqacamc@gmail.com

1.3. NAAC Track ID (For ex. MHCOGN 18879) :

OR

1. 4. NAAC Executive Committee No. & Date : EC/41/77 dated 10/02/2007

1.5. Website address : www.anandamohancollege.ac.in

Web-link of the AQAR :

1.6. Accreditation Details :

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity
1	1st Cycle	B ⁺	75.15	2007	2012
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7. Date of Establishment of IQAC(DD/MM/YYYY) : 14/09/2007

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

i. AQAR 2011-12 Submitted to NAAC on 26/12/2015

ii. AQAR_____ (DD/MM/YYYY)

iii. AQAR_____ (DD/MM/YYYY)

iv. AQAR_____ (DD/MM/YYYY)

1.9 Institutional Status

University:	State	Central	Deemed	Private
Affiliated College:		√Yes	No	
Constituent College:		Yes	√No	
Autonomous college of UGC:		Yes	√ No	
Regulatory Agency approved Institution:	Yes		√No	
(e.g. AICTE, BCI, MCI, PCI, NCI)				
Type of Institution:		√ Co-education	Men	Women
		√Urban	Rural	Tribal
Financial Status:		√Grant-in-aid	√UGC 2(f)	√UGC 12B
		Grant-in-aid + Self Financing		Totally Self-financing

1.10. Type of Faculty/Programme

√ Arts √ Science √Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11. Name of the Affiliating University (for the Colleges): University of Calcutta

1.12. Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State /Central Govt./ University	x	UGC-CPE	x
University with Potential for Excellence	x	UGC-CE	x

DST Star Scheme	x	DST-FIST	x
UGC-Special Assistance Programme	x	Any other (Specify)	x
UGC-Innovative PG programmes		x	
UGC-COP Programmes		x	

2. IQAC Composition and Activities

2.1 No. of Teachers: 10

2.2. No. of Administrative/Technical staff: 03

2.3 No. of students: 01

2.4. No. of Management representatives: 04

2.5. No. of Alumni: 01

2. 6. No. of any other stakeholder and community representatives: 02

2.7. No. of Employers/ Industrialists: Nil

2.8. No. of other External Experts: 01

2.9. Total No. of members: 22

2.10. No. of IQAC meetings held: 0

2.11. No. of meetings with various stakeholders: No.: 4 Faculty: 2

Non-Teaching Staff: 1 Alumni: 0 Others: 0

2.12. Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount N.A

2.13. Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.: 0 International 0 National 0 State 0 Institution Level 0

(ii) Themes N.A

2.14. Significant Activities and contributions made by IQAC?

IQAC was not functional in the academic 2012-13

2.15. Plan of Action by IQAC/Outcome

Nil.

2.16 Whether the AQAR was placed in statutory body: Yes No

Management Syndicate Any other body

Provide the details of the action taken: The present IQAC has submitted the detailed report to the governing body of the college.

Part - B

Criterion - I

1. Curricular Aspects

1.1. Details about Academic Programmes

Level of the Programme	Number of existing programmes	Number of programmes added during the year	Number of self-financing programmes	Number of valued added/Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0
UG	15	0	0	0
PG Diploma	0	0	0	0

Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	15	0	0	0

Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS in PG programmes and Core and Elective Options in UG programmes.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	0
Trimester	0
Annual	15

1.3 Feedback from stakeholders* **Alumni:** **x** **Parents:** **x**
Employers: **x** **Students:** **x**

(On all aspects)

Mode of feedback: Online: x Manual: x Co-operating schools (for PEI): x

**Please provide an analysis of the feedback in the Annexure*

1.4. Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college does not enjoy academic autonomy and, thus, cannot revise/update the syllabus.

1.5. Any new Department/Centre introduced during the year. If yes, give details.

No new Department/Centre was introduced during the year.

Criterion - II

2. Teaching, Learning and Evaluation

2.1. Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others(Graduate Laboratory Instructor + Librarian)
33	06	24	--	3

2.2. No. of permanent faculty with Ph.D.: 18

2.3. No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	33	0	0	0	0	0	1	00	34

2.4. No. of Guest and Visiting/Part Time faculty and Temporary faculty: 18, 0, 9 (6 PTT + 3 CWTT)

2.5. Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		01	02
Presented papers		0	0
Resource Persons	03	04	03

2.6. Innovative processes adopted by the institution in Teaching and Learning:

- Coordination and up-gradation of faculties of different departments
- Collaboration with departments of other institutes

2.7. Total No. of actual teaching days during this academic year: 183

2.8. Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Photocopy

2.9. No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03	00	03
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2.10. Average percentage of attendance of students: 74%

2.11. Course/Programme wise distribution of pass percentage:

Title of the programme	Total no. of Students appeared	Division/ Class (in number of students)				
		Distinction(%)	I(%)	II(%)	III(%)	Pass(%)
B.Sc Honours	38	00	08	18	3	76.3

B.A. Honours	30	00	0	18	05	80
B.Com Honours	113	00	08	83	21	89.5

2.12. How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Through regular interaction with the administration and HOD of all departments, the IQAC offers important suggestions for the overall development of the Teaching and Learning Process.

2.13. Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	00
UGC - Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer/Winter schools, Workshops, etc.	01
Others	00

2.14. Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of filled positions temporarily
Administrative Staff	26	6	0	12
Technical Staff	9	0	0	0

Criterion - III

3. Research, Consultancy and Extension

3.1. Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution:

Although IQAC was not functioning for long time, different academic committees such as Academic Sub-Committee, Seminar Committee along with Teachers' Council proposed that

- Departments are encouraged to take up projects work for advanced students
- The teachers involve in research work may be provided on duty leave

3.2. Details regarding major projects Nil

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3. Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	03	00	0
Outlay in Rs. Lakhs	1.53	4.51	00	0

3.4. Details on research publications

	International	National	Others
Peer Review Journals	02	00	00
Non-Peer Review Journals	00	01	02
e-Journals	00	00	00
Conference proceedings	00	00	00

3.5. Details on Impact factor of publications:

Range	Average	h-index	Nos. in SCOPUS
-	1.0	-	-

3.6. Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	x	x	x
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects(other than compulsory by the University)	0	0	0	0
Any other(Specify)	0	0	0	0
Total				

3.7. No. of books published i) With ISBN No.: 04 ii) Chapters in Edited Books: 07

iii) Without ISBN No.: 00

3.8. No. of University Departments receiving funds from

UGC-SAP: Nil CAS: Nil DST-FIST: Nil

DPE: Nil DBT Scheme/funds: Nil

3.17. No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
0	00	00	00	0	0	0

3.18. No. of faculty from the Institution who are Ph. D. Guides: Nil

and students registered under them: Nil

3.19. No. of Ph.D. awarded by faculty from the Institution: Nil

3.20. No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	SRF	Project Fellows	Any others
0	0	0	0

3.21. No. of students Participated in NSS events:

University level	State level	National level	International level
0	0	0	0

3.22. No. of students participated in NCC events:

University level	State level	National level	International level
0	0	112	0

3.23. No. of Awards won in NSS:

University level	State level	National level	International level
Nil	Nil	Nil	Nil

3.24. No. of Awards won in NCC: Nil

University level	State level	National level	International level
Nil	Nil	Nil	Nil

3.25. No. of Extension activities organized

University forum	College forum	NCC	NSS	Any other
0	01	01	01	0

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Setup free medical check up at Indubala Abasik Home and 23 residential pupil of the home given free medical advice by renowned child specialist Dr. Samik Hazra.

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	0.9 acres	0	N.A	0.9 acres
Class rooms	26	0	N.A	26
Laboratories	13	0	N.A	13
Seminar Halls	0	0	N.A	0
No. of important equipment purchased(\geq 1-0 Lakhs) during the current year	0			
Value of the equipment purchased during the year (Rs. in Lakhs)	0			
Others				

4.2 Computerization of administration and library

Computerization of Accounts Department

4.3 Library services:

	Existing		. Newly added		Total	
	No	Value	No	Value	No	Value
Text Books	17170	2558820	120	20390	17290	2576110
Reference Books	4291	955520	27	8733	4318	964253
e-Books	0	0	0	0	0	0
Journals	5	5145	0	0	5	5145
e-Journals	0	0	0	0	0	0
Digital Database						
CD & Video						
Others (specify)						
(Magazines & News paper)	6	2476	0	0	6	2476

4.4. Technology up-gradation (overall)

	Total Computer	Computers Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	18	07	06	04	00	02	15	01
Added	06	01	06	01	00	02	04	00
Total	24	08	12	05	00	04	19	01

4.5. Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.) : Every science department was provided with Computer and internet facility.

4.6. Amount spent on maintenance in Lakhs :

- i) ICT : 2.77
 - ii) Campus Infrastructure and facilities : 1.41
 - iii) Equipments : 5.92
 - iv) Others : Nil
- Total: : 10.1

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Though IQAC was not functional, the quality aspects were reviewed by other academic bodies such as Teachers' Council etc. They recommend

- Providing academic guidance through HOD for needy students
- Introduction of more subject combination

5.2 Efforts made by the institution for tracking the progression

- Due to man power shortage extension works could not be conducted to the best of satisfaction

5.3 (a) Total Number of students

UG	PG	M.Phil	Ph.D	Others
2589	NA	NA	NA	NA

(b) No. of students outside the state : 35

(c) No. of international students : Nil

	No.	%		No.	%
Male	00	00	Female	00	00

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2114	107	18	45	00	2284	2353	133	29	74	00	2589

Demand ratio: 4.5:1

Dropout 37%

5.4 Details of student support mechanism for coaching for competitive examinations (If

any)

Presently we do not have any student support mechanism for competitive examinations

5.5 Number of students qualified in these examinations: Data not available

NET:

SET/SLET:

GATE:

CAT:

IAS/IPS etc:

State PSC:

UPSC:

Others:

5.6 Details of student counselling and career guidance

Student counselling and career guidance cell is unable to function properly due to shortage of man power. However, faculty members of different departments offer counselling and guidance on informal basis.

No of students benefitted: Data unavailable.

5.7 Details of campus placement

On campus			Off campus
Number of organizations visited	Number of students participated	Number students placed	Number of students placed
Nil	Nil	Nil	17

5.8 Details of gender sensitization programs: Nil

5.9 Students activities

5.9.1 No of students participated in Sports, Games and other events

State/University level : 13

National level : 01

International level : 0

Number of students participated in cultural events

State/University level : 0

National level : 0

International level : 0

5.9.2 Number of medals /awards won by the students in Sports, Games and other events

Sports

State/University level : 0

National level : 0

International level : 0

Cultural

State/University level : 0

National level : 0

International level : 0

5.10 Scholarships and financial support

	Number of students	Amount
Financial support from institution	28	14140
Financial support from government	32	65500
Financial support from other sources	Nil	Nil
Number of students who received International/National recognitions	Nil	Nil

5.11 Student organized/initiatives

Fairs:

State/University level : 0

National level : 0

International level : 0

Exhibition:

State/University level : 0

National level : 0

International level : 0

5.12 Number of Social initiatives under taken by the students: 1

- Tree plantation on World Environmental Day

5.13 Major grievances of students (if any) redressed: Better power backup facility

Criterion - VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- To satisfy the requirements of **first generation learner** coming from diverse backgrounds.
- To promote research culture and research publications of faculty members for quality enhancement of the teaching community.
- To provided value-based education for making responsible citizens.
- To encourage students to participate in extension activities for the development of the local community.

6.2 Does the Institution has a management Information System

Yes. At present, this facility is limited to student database management software, which will keep the detailed record of the admitted student.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Few teachers of the college are members of the Board of Studies of different departments of the affiliating university. They offer important feedback and suggestions for curriculum development in the relevant meetings.

6.3.2 Teaching and Learning

- Emphasis on students-centric education through the adoption of methodologies like Academic Calendar, Teaching plan, Students' Seminar, projects, presentations, field works, surveys, practical classes, lectures by experts from other colleges, inter-departmental lecture exchange etc.
- Application of modern teaching-learning aids to make the curriculum interesting and effective for the students.
- Well-equipped laboratories for practical classes

6.3.3 Examination and Evaluation

- Class Tests
- Mid-term exam
- Student seminars.

6.3.4 Research and Development

- To encourage the faculty members to conduct research projects.
- Facilities like Internet, journal and e-journal subscription to the principal investigator
- Modernization of laboratories
- Publications in different International and National refereed journals, books etc. by the faculty members

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Internet facility in the Library, Physics, Chemistry, IT Departments through Broadband
- Purchase of ICT tools and their increased use in the classrooms.
- Purchase of various equipments related to the laboratories.

6.3.6 Human Resource Management

- Career Advancement Scheme/Professional development through promotion to higher scales
- Sanction of leave to the faculty members for advanced study, research, participation in seminars, conferences, workshops, etc.

- Appraisal of the staff and teachers to improve teaching/ research of the faculty and services of other staff
- Welfare measures for the staff and faculty

6.3.7 Faculty and Staff recruitment

The teachers are recruited on the basis of the recommendation of the West Bengal College Service Commission while staff members are recruited by the college authority strictly following the guidelines of the Government of West Bengal. However, the college authority on its own discretion appoints certain Guest Faculties and Ad-hoc Non-teaching staff.

6.3.8 Industry Interaction / Collaboration

A few departments like Commerce and Computer Science have been keeping contact with its associated industry and try to give exposures to their students for further development and practical knowledge.

6.3.9 Admission of Students

Admission takes place strictly on the basis of merit through online process.

6.4 Welfare schemes

Teaching	<ul style="list-style-type: none"> ➤ City College Co-operative Credit Society to provide financial assistance easily to the teachers in their dire need for city group of colleges. ➤ Annual excursion for faculty ➤ Ananda Mohan College Health Centre ➤ Safe drinking water ➤ Canteen ➤ A cooperative named “Amader Samabaya” to provide financial assistance exclusively for AMC staffs
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Non-teaching	<ul style="list-style-type: none"> ➤ Staff quarter ➤ All employees are entitled to obtain Puja Advance. ➤ Puja Bonus has given for a certain section of staff. ➤ Provision of funds during emergency. ➤ Annual excursion for staff members ➤ Safe drinking water ➤ Ananda Mohan College Health Centre ➤ Canteen ➤ A cooperative named “Amader Samabaya” to provide financial assistance exclusively for AMC staffs
Students	<ul style="list-style-type: none"> ➤ Concession of fees for economically backward students ➤ Scholarship ➤ Ananda Mohan College Health Centre ➤ Medical facilities through the Students, Health Home ➤ Annual excursion ➤ Safe drinking water ➤ Canteen

6.5 Total corpus fund generated Nil

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit type	External		Internal	
	Yes/No	Agency	Yes/No	Agency
Academic	No	NIL	No	NIL

Administrative	No	NIL	No	NIL
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6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes √No
 For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

There is no registered Alumni Association during this period. However, the ex-students provide their active support during college sports, cultural programme etc.

6.12 Activities and support from the Parent - Teacher Association

In Parent - Teacher meetings the parents are freely express their opinion. The college authority gives proper importance and sought to implement/ facilitate the possible one. No doubt, these activities benefit the institution.

6.13 Development programmes for support staff

- Informal training is regularly provided to the administrative staff for successful running of the College Administration.
- Informal training has been given to the staff for maintenance of generator.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Prohibition of smoking, use of gutkha, plastic bag etc. in the college premises.
- Organization of Environment awareness program.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The innovations introduced during this year consist of following:

- Emphasis on self empowerment through proper learning and healthy practices.
- Emphasis on orientation of teachers to the modern teaching methods which includes the latest technological supports. The departments were provided laptops, power point projectors, laser pointers, printers, scanners, and photocopiers.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan	Action taken
1. To fill up the post of Principal	1. Requisition sent to the WBCSC
2. To appoint a Librarian	2. Requisition sent to the WBCSC
3. Provisions of internet facility in each department	3. Certain departments have been connected with internet

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Students are encouraged to prepare text and net searched small projects.
- Space and facilities provided to the faculties to carry out their project/research work.

7.4 Contribution to environmental awareness / protection

- To propagate the concept of 'eco friendly lifestyle and practice'.
- Awareness program against vector borne diseases.

7.5 Whether environmental audit was conducted? No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

A large number of teaching post including post of Principal have been lying vacant for a long period.

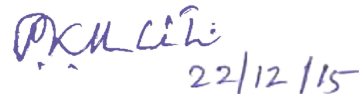
8. Plans of institution for next year

- To collaborate with other institutions.

- Provisions of computer and printer in the library for availing e-resource print out for faculty and students.



DR.PRADIPDATTA
Coordinator, IQAC



PROF. PRADIP KUMAR MAITI
Principal & Chairperson, IQAC

Annexure -I

Academic Calendar of the affiliating university, University of Calcutta for the year 2012-13, which is strictly followed by the Ananda Mohan College

UNIVERSITY OF CALCUTTA

Academic Calendar for the B.A., B.Sc., B.Com. and B.Mus. Courses of

Studies (under 1+1+1 System of Examinations) for the Academic Session 2012-2013

Course of Studies	Last Date of Admission	Date of Commencement of Classes	Last date of change of Subject(s)/ Stream (including switching over from Hons. Course to Genl. & Vice-Versa)	Submission of Registration Form to C.U. by the College	Mid-term Exam	College Test	Result of College Test	Filling-up of Form for Univ. Exam.	Date of Examinations (Tentative)		Pub. of Result (Tentative)
									Theoretical	practical	
Part-I	06.8.2012	within 3 rd week of July'12	31.8.2012	17.9.2012 (without fine) 28.9.2012 (with fine) (Application forms for Registration be submitted by the students to the college within 10.9.12)	Nov.' 12	2 nd week of March 2013	1 st week of April, 2013	2 nd week of April, 2013	B.Com. 2.7.13-8.7.13(H) 8.7.13-10.7.13(G) B.A./B.Sc. 12.7.13-19.7.13(H) 22.7.13-31.7.13(G) B.A./B.Sc./ B.Com. (Major) 12.7.13-15.7.13	BA/B.Sc. (H & Major) 17.6.13-8.7.13	Within 90 days from the last date of Exam.
Part-II	-----	within 7 days from the completion of Part-I Exam.	-----	-----	Nov.' 12	2 nd week of February 2013	1 st week of March, 2013	2 nd week of March 2013	B.Com. 13.5.13-20.5.13(H) 22.5.13-27.5.13(G) B.A./B.Sc. 30.5.13-7.6.13(H) 11.6.13-27.6.13(G) 30.5.13-3.6.13 (Major)	Genl. 25.4.13-7.5.13 (H & Major) 10.5.13-24.5.13 Genl. 5.8.13-23.8.13	-Do-
Part-III	-----	within 7 days from the completion of Part-II Exam.	-----	-----	Nov.' 12	2 nd week of January 2013	last week of January 2013	1 st week of Feb., 2013	BA/B.Sc./B.Com. 16.4.13-24.4.13 (Hons. & Major) 25.4.13-8.5.13(G)	(H & Major) 15.3.13-29.3.13 Genl. 2.4.13-18.4.13	Within June, 2013
Part-I Compulsory Language, 2013.									18.3.13-25.3.13	-----	
Part-I & II Supplementary Examination, 2012						Filling up of check list: 1 st week of January, 2013			14.2.13-22.2.13	26.2.13-8.3.13	


**Academic Calendar of Ananda Mohan College (based on the affiliating university)
2012-2013**

**Ananda Mohan College
102/1 Raja Rammohan Sarani
Kolkata-700009**

Events	Dates
Regular first year classes begin	23/7/2012
Regular second year classes begin	02/7/2012
Regular third year classes begin	02/7/2012
Mid-Term test	15/11/2012
Project work for third year students	30/01/2013
Part III test examination	07/01/2013
Part II test examination	07/02/2013
Part I test examination	08/03/2013

UGC-XII-th Plan latest Grant Release Letter – I

All communications are to be addressed to the Joint Secretary by designation and not by name.



BY SPEED POST

UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
 1, B.S. Saha Road, Salt Lake, Kolkata 700 098
 Phone : (033) 2335 4747
 Fax : (033) 2335 0596
 E-mail : ugernr_kolkata@yahoo.co.in

March, 2014

No: F.IQAC-W-083/13-14 (ILRO)
 ✓ The Accounts Officer,
 Eastern Regional Office,
 University Grants Commission,
 Kolkata.

Sub: Release of Grant under the scheme of Internal Quality Assurance Cells (IQAC) in Colleges during XII Plan period.

Sir/Madam,
 The UGC Head Office orders No.F.6-2/2014(IQAC)/ERO/ERO dated 13.03.2014. The Commission has decided to release of grants under the scheme of Internal Quality Assurance Cells (IQAC) in Colleges during XII Plan period. Accordingly, I am directed to convey the approval of Chairman, UGC to allocate and sanction of **Rs.3,00,000/-** in Anand Mohan College, 102/1, Raja Ram Mohan Surani, Kolkata, West Bengal 700009 for the XII Plan period as detailed below:-

Sl No.	Purpose of grant (Head of Account 4(xvi))	Amount allocated (Rs.)	Grant already sanctioned (Rs.)	Grant now being sanctioned (Rs.)	Total Grant (Rs.)	Balance grant (Rs.)
A Capital Head-35						
1.	Office Equipment	60,000/-				
	Total A	60000/-				
B General Head-31						
1.	Honorarium to the Director/Coordinator, IQAC @Rs.1000 X 12 X 5	60,000/-				
2.	Hiring Services for Secretarial & Technical Services	60,000/-				
3.	ICT's Communication expenses	70,000/-				
4.	Contingencies	50,000/-				
	Total B	2,40,000/-				
	Grand Total: A+B	3,00,000/-	NIL	3,00,000/-	3,00,000/-	NIL

2. The sanctioned amount is debitible to Head of Account as detailed below.

Amount sanctioned (Rs.)	For General (77.5%) (Rs.)	For SC 15% (Rs.)	For ST 7.5% (Rs.)
3,00,000/-	232500/-	45000/-	22500/-

3. The sanctioned amount is debitible to 4(xvi) and is valid for payment during the financial year 2013-2014 only.

4. The XIIth plan guidelines available in the UGC website www.ugc.ac.in may be referred by the college for the composition of the committee, function and follow-up actions of IQAC. The college shall incur expenditure on items as given in the guidelines.

5. The amount of the grant shall be drawn by the Accounts Officer, UGC, ERO, Kolkata (Drawing and Disbursing Officer), University Grants Commission, on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following detail

(a) Details (Name & Address) of Account Holder:
 Principal,

(b) Account No.: 1963000100096100

(c) Name & Address of Branch: Punjab National Bank, Gasper Branch

(d) MICR Code of Branch: 700024050

(e) IFSC Code: PUNB0196300

(f) Type of Account: SB/Current/Cash Credit.

6. The grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the College/Institution.


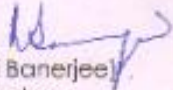
7. The University/College shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on approved items of expenditure and ensure proper labeling of the items purchased.

8. The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't

Revised Guidelines of IQAC and submission of AQAR

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UGC-XIIth Plan latest Grant Release Letter – II

All communications are to be addressed to the Joint Secretary by designation and not by name.	 UNIVERSITY GRANTS COMMISSION	UNIVERSITY GRANTS COMMISSION EASTERN REGIONAL OFFICE LB 8 Sector III Salt Lake, Kolkata 700 098 Phone : (033) 2335 4747 Fax : (033) 2335 6886 Web: www.ugc.ac.in
No.F. AGW-504/11-12(ERO)	March-05-2013	
To	30 MAR 2013	
The Principal/ Teacher-in-Charge, Ananda Mohan College, 102/1, Raja Rammohan Sarani, Kolkata, <u>West Bengal-700009.</u>		
Sub: Approval of additional assistance to Colleges already covered under Section 12B of the UGC Act, 1956.		
Sir/Madam,		
The University Grants Commission has approved your proposal under the scheme of additional assistance to Colleges already covered under Section 12B of the UGC Act, 1956. As per the recommendations of the Expert Committee, an amount of ₹2500000/- has been allocated to your college.		
Your proposal has been approved subject to the modifications enclosed as Annexure-I.		
An amount of ₹1250000/- (50% of the allocation) is being sanctioned separately as the first instalment. The College should follow its Detailed Project Report (DPR) strictly; however it must be read with the Remarks against specific items at Annexure-I. Expenditure on air conditioner and water cooling system are inadmissible.		
As per decision taken in a Meeting of the UGC held on 19 th July, 2012, Colleges will be permitted to utilize the grant under the Scheme of Additional assistance to Colleges, within a period of six months from the date of release of grant.		
Yours faithfully,		
 (Dr. Ratnabali Banerjee) Joint Secretary		
Encl. As above.		
Calcutta		