

# **ANANDA MOHAN COLLEGE**

## **Kolkata**



**Guidelines for CU  
Registration for the newly  
admitted 1st semester 2020  
students**



# Requirements

- Computer/ Smart Phone
- Good Internet Connection
- Gmail ID
- Scan copy of Documents

# START

1. Log in your gmail ID
2. Visit college website  
[www.anandamohancollege.ac.in](http://www.anandamohancollege.ac.in) and click on the block “CU Registration”.
3. A window will appear showing “GATEWAY OF CU REGISTRATION-2020”. Put your Admission Challan number (see your fees payment receipt) and fill other information then submit.

Link : <https://forms.gle/TujWRHiGaaU2AA5h8>

Waiting for mail....

# Email Template

1. Go to gmail inbox and check.
2. Download attached File.
3. Print Your Undertaking Form & sign.
4. Arrange your Documents as per Guidelines.

CU REGISTRATION 2020 

Inbox 



cu111.ugrg@gmail.com Yesterday  
to me 



To,



Course -  
Semester - I, Session - 2020-21

Dear Student,  
Your contact (Mobile Phone No & email ID) details has  
been registered successfully.

Please find the attachment (Undertaking Form) & make a  
signed pdf copy for further process of CU Registration  
2020.

Before applying online for CU Registration - 2020, student is  
required to have scanned image (self attested) of his/ her  
documents as per the file name, type & size given in the  
DOCUMENT GUIDELINE (file attached).

YOUR REGISTRATION FORM NO : 1111001

For CU Registration : [CLICK HERE](#)

From,  
Ananda Mohan College,  
Kolkata - 700009


\*\*\*for your security & privacy, please don't share this mail  
with others.

CREATE SOFT COPY OF  
DOCUMENTS

- Required self attested scan copy documents
- Internet download copy not allowed
- Scan copy with hazy & distorted images may be rejected



# Guideline to Create Soft Copy of Documents

 Guidelines already send via mail with Undertaking Form.

Document Guideline Template 

 Most important :

Please follow the Guidelines otherwise your application\_maybe cancelled.

File Name | File Type | File Size

SL NO	NAME OF THE DOCUMENT	FILE TYPE	FILE SIZE	FILE NAME OF YOUR DOCUMENTS
<b>YOUR REGISTRATION FORM NO. : &lt;&lt;REGN FORM NO&gt;&gt;</b>				
<i>Please arrange your documents as per specifications given below:</i>				
<b>UNDERTAKING (with full signature):</b> UTK< <REGN FORM NO>>.Pdf				
<b>MANDATORY DOCUMENTS</b>				
1	Recent Passport size photo	.jpeg	Size :Within 50 KB Resolution : 100 dpi	P<<REGN FORM NO>>
2	Full Signature	.jpeg	Size :Within 50 KB Resolution : 100 dpi	S<<REGN FORM NO>>
3	Age Proof Document	.jpeg	Size :Within 150 KB Resolution : 150 dpi	A<<REGN FORM NO>>
4	Mark Sheet (10+2 Exam)	.jpeg	Size :Within 150 KB Resolution : 150 dpi	M<<REGN FORM NO>>
6	Registration Certificate (10+2 Exam)	.jpeg	Size :Within 150 KB Resolution : 150 dpi	L<<REGN FORM NO>>
<b>DOCUMENTS MANDATORY IF APPLICABLE</b>				
6	Caste Certificate	.jpeg	Size :Within 100 KB Resolution : 100 dpi	C<<REGN FORM NO>>
7	PWD Certificate	.jpeg	Size :Within 100 KB Resolution : 100 dpi	D<<REGN FORM NO>>
8	BPL Certificate	.jpeg	Size :Within 100 KB Resolution : 100 dpi	B<<REGN FORM NO>>
9	Migration Certificate	.jpeg	Size :Within 100 KB Resolution : 100 dpi	G<<REGN FORM NO>>
10	Equivalence Certificate	.jpeg	Size :Within 100 KB Resolution : 100 dpi	E<<REGN FORM NO>>
11	Registration Certificate (for already registered candidates)	.jpeg	Size :Within 100 KB Resolution : 100 dpi	R<<REGN FORM NO>>

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GO TO MAIL & CLICK HERE FOR REGISTRATION

# Check your Data, Upload Documents & Submit Form

- Subject Must be same with Admission Form
  - Data must be same with documents

Thank You