

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2011 to June 30, 2012).

Part – A

AQAR for the Year :2011-2012

1. Details of the Institution

1.1. Name of the Institution : Ananda Mohan College

1.2. Address Line 1 : Ananda Mohan College

Address Line 2 : 102/1 Raja Rammohan Sarani

City/Town : Kolkata

State : West Bengal

Pin Code :700009

Institution e-mail address : anandamohancollegecalcutta@gmail.com

Contact Nos. : 033-23527327

Name of the Head of the Institution :Dr. Pradip Kumar Maiti

Tel. No. with STD Code : 033-24629560

Mobile : 09433714557

Name of the IQAC Co-ordinator : Dr. Pradip Datta

Mobile : 09433847851

IQAC e-mail address : iqacamc@gmail.com

1.3. NAAC Track ID (For ex. MHCOGN 18879) :

OR

1. 4. NAAC Executive Committee No. & Date : EC/41/77 dated 10/02/2007

1.5. Website address : www.anandamohancollege.ac.in

Web-link of the AQAR :

1.6. Accreditation Details :

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity
1	1st Cycle	B ⁺	75.15	2007	2012
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7. Date of Establishment of IQAC (DD/MM/YYYY) : 14/09/2007

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

This is the first AQAR during the period 2011-2015. However, it is to be noted that the IQAC submitted the first AQAR for the year 2007-2008 in time (NAAC reference no. NAAC/JP/AMC-AQAR:2007-2008/Ack./). This is the AQAR for the year 2011-12 which is submitted on 26/12/2015.

i. AQAR _____ (DD/MM/YYYY)

ii. AQAR _____ (DD/MM/YYYY)

iii. AQAR _____ (DD/MM/YYYY)

iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University: **State** **Central** **Deemed** **Private**

Affiliated College: Yes No

Constituent College: Yes No

Autonomous college of UGC: Yes No

Regulatory Agency approved Institution: Yes No

(e.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution: Co-education Men Women

Urban Rural Tribal

Financial Status: Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10. Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11. Name of the Affiliating University (for the Colleges): University of Calcutta

**1.12. Special status conferred by Central/ State Government--
UGC/CSIR/DST/DBT/ICMR etc**

Autonomy by State /Central Govt./ University x UGC-CPE x

University with Potential for Excellence x UGC-CE x

DST Star Scheme	x	DST-FIST	x
UGC-Special Assistance Programme	x	Any other (Specify)	x
UGC-Innovative PG programmes		x	
UGC-COP Programmes		x	

2. IQAC Composition and Activities

2.1 No. of Teachers: 10

2.2. No. of Administrative/Technical staff: 03

2.3 No. of students: 01

2.4. No. of Management representatives: 04

2.5. No. of Alumni: 01

2. 6. No. of any other stakeholder and community representatives: 02

2.7. No. of Employers/ Industrialists: Nil

2.8. No. of other External Experts: 01

2.9. Total No. of members: 22

2.10. No. of IQAC meetings held: 0

2.11. No. of meetings with various stakeholders: No.: 4 Faculty: 2
Non-Teaching Staff: 1 Alumni: 0 Others: 1

2.12. Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount N.A

2.13. Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.: 0 International 0 National 0 State 0 Institution Level 0

(ii) Themes N.A

2.14. Significant Activities and contributions made by IQAC?

The IQAC was not functional during the academic 2011-12. The quality related issues were dealt by Teachers' Council, the Academic sub-committee.

2.15. Plan of Action by IQAC/Outcome Nil.

2.16 Whether the AQAR was placed in statutory body: Yes No

Management Syndicate Any other body

Provide the details of the action taken: The present IQAC has submitted the detailed report to the governing body of the college.

Part - B

Criterion - I

1. Curricular Aspects

1.1. Details about Academic Programmes

Level of the Programme	Number of existing programmes	Number of programmes added during the year	Number of self-financing programmes	Number of valued added/Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0
UG	15	0	0	0
PG Diploma	0	0	0	0

Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	15	0	0	0

Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS in PG programmes and Core and Elective Options in UG programmes.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	0
Trimester	0
Annual	15

1.3 Feedback from stakeholders* **Alumni: x Parents: x**
Employers: x Students: x

(On all aspects)

Mode of feedback: Online: x Manual: x Co-operating schools (for PEI): x

**Please provide an analysis of the feedback in the Annexure*

1.4. Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college does not enjoy academic autonomy; we cannot revise/update the syllabus.

1.5. Any new Department/Centre introduced during the year. If yes, give details.

No new Department/Centre was introduced during the year 2011-12.

Criterion - II

2. Teaching, Learning and Evaluation

2.1. Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others(Graduate Laboratory Instructor + Librarian)
36	08	25	--	3

2.2. No. of permanent faculty with Ph.D.: 19

2.3. No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	30	0	0	0	0	0	0	00	30

2.4. No. of Guest and Visiting/Part Time faculty and Temporary faculty:15, 0, 9 (6 PTT + 3 CWTT)

2.5. Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		23	10
Presented papers		0	0
Resource Persons	06	19	03

2.6. Innovative processes adopted by the institution in Teaching and Learning:

- Emphasis on practical and applied aspect of syllabus
- Encouraging publication by the faculty members

2.7. Total No. of actual teaching days during this academic year:181

2.8. Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Photocopy

2.9. No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03	00	03
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2.10. Average percentage of attendance of students :72.4%

2.11. Course/Programme wise distribution of pass percentage:

Title of the programme	Total no. of Students appeared	Division/ Class (in number of students)				
		Distinction(%)	I(%)	II(%)	III(%)	Pass(%)
B.Sc Honours	42	00	03	27	04	83
B.A. Honours	63	00	0	34	23	95

B.Com Honours	112	00	15	77	07	92
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2.12. How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Through regular interaction with the administration and HOD of all departments, the IQAC offers important suggestions for the overall development of the Teaching and Learning Process.

2.13. Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC - Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer/Winter schools, Workshops, etc.	01
Others	00

2.14. Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of filled positions temporarily
Administrative Staff	26	6	0	12
Technical Staff	9	0	0	0

Criterion - III

3. Research, Consultancy and Extension

3.1. Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution:

Although IQAC was not functioning for long time, different academic committees such as Academic Sub-Committee, Seminar Committee along with Teachers' Council proposed that

- Departments are encouraged to take up projects work for advanced students
- The teachers involve in research work may be provided on duty leave

3.2. Details regarding major projects Nil

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3. Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	1	3	0
Outlay in Rs. Lakhs	1.12	1.53	4.51	0

3.4. Details on research publications

	International	National	Others
Peer Review Journals	02	02	00
Non-Peer Review Journals	00	01	03
e-Journals	00	00	00
Conference proceedings	00	00	00

3.5. Details on Impact factor of publications:

Range	Average	h-index	Nos. in SCOPUS
0.8 - 5	-	-	-

3.6. Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	x	x	x
Minor Projects		UGC	4.51 Lakhs	
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects(other than compulsory by the University)	0	0	0	0
Any other(Specify)	0	0	0	0
Total				

3.7. No. of books published i) With ISBN No.: 13 ii) Chapters in Edited Books: 02

iii) Without ISBN No.: 00

3.8. No. of University Departments receiving funds from

UGC-SAP: Nil CAS: Nil DST-FIST: Nil

DPE: Nil DBT Scheme/funds: Nil

3.17. No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
0	1	0	02	0	0	0

3.18. No. of faculty from the Institution who are Ph. D. Guides: Nil

and students registered under them: Nil

3.19. No. of Ph.D. awarded by faculty from the Institution: Nil

3.20. No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	SRF	Project Fellows	Any others
0	0	0	0

3.21. No. of students Participated in NSS events:

University level	State level	National level	International level
0	0	0	0

3.22. No. of students participated in NCC events:

University level	State level	National level	International level
0	0	33	0

3.23. No. of Awards won in NSS:

University level	State level	National level	International level
Nil	Nil	Nil	Nil

3.24. No. of Awards won in NCC: Nil

University level	State level	National level	International level
Nil	Nil	Nil	Nil

3.25. No. of Extension activities organized

University forum	College forum	NCC	NSS	Any other
0	01	01	04	0

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organised walk against mosquito borne diseases
- Blood donation camp
- Cleaning of college campus
- Celebrated 100 years of International Women's Day at Shradhananda Park and setup a stall at this occasion to aware people about Sexually Transmitted Diseases. This programme was organised in association with Durbar Mahila Swamannay Committee, of 12/5 Nilmani Mitra Street, Kolkata 700 006

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	0.9 acres	0	N.A	0.9 acres
Class rooms	26	0	N.A	26
Laboratories	13	0	N.A	13
Seminar Halls	0	0	N.A	0
No. of important equipment purchased(\geq 1-0 Lakhs) during the current year	0			
Value of the equipment purchased during the year (Rs. in Lakhs)	0			
Others				

4.2 Computerization of administration and library

Computerization of Accounts Department

4.3 Library services:

	Existing		. Newly added		Total	
	No	Value	No	Value	No	Value
Text Books	16813	252950	357	36870	17170	2558820
Reference Books	4204	945900	87	9620	4291	955520
e-Books	0	0	0	0	0	0
Journals	5	4855	0	0	5	4855
e-Journals	0	0	0	0	0	0
Digital Database						
CD & Video						
Others (specify)						
(Magazines & News paper)	6	1996	0	0	6	1996

4.4. Technology up-gradation (overall)

	Total Computer	Computers Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	16	07	05	03	00	02	13	01
Added	02	00	01	01	00	00	02	00
Total	18	07	06	04	00	02	15	01

4.5. Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.) : Science departments with exclusive space, were provided with Computer and internet facility. Teachers salary bill was produced with in-house developed Excel based programme. A dongle has been procured in order to connect to internet from the principal office.

4.6. Amount spent on maintenance in Lakhs :

- i) ICT : 0.78
- ii) Campus Infrastructure and facilities : 5.373

iii) Equipments	: 0.25
iv) Others	: Nil
Total:	: 6.403

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Though IQAC was not functional, the quality aspects were reviewed by other academic bodies such as Teachers' Council etc. They recommend

- A gymnasium/fitness centre for students and staff
- Basic computer literacy for all students

5.2 Efforts made by the institution for tracking the progression

- Due to man power shortage extension works could not be conducted to the best of satisfaction

5.3 (a) Total Number of students

UG	PG	M.Phil	Ph.D	Others
2284	NA	NA	NA	NA

(b) No. of students outside the state : 42

(c) No. of international students : 00

Male	No.	%	Female	No.	%
	00	00		00	00

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2172	101	15	40	00	2328	2114	107	18	45	00	2284

Demand ratio: 4.4:1

Dropout 37%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Presently we do not have any student support mechanism for competitive examinations

5.5 Number of students qualified in these examinations: Data not available

NET :

SET/SLET:

GATE:

CAT:

IAS/IPS etc:

State PSC:

UPSC:

Others:

5.6 Details of student counselling and career guidance

Student counselling and career guidance cell is unable to function properly due to shortage of man power. However, faculty members of different departments offer counselling and guidance on informal basis.

No of students benefitted: Data unavailable.

5.7 Details of campus placement

On campus			Off campus
Number of organizations visited	Number of students participated	Number students placed	Number of students placed
Nil	Nil	Nil	12

5.8 Details of gender sensitization programs: Nil

5.9 Students activities

5.9.1 No of students participated in Sports, Games and other events

State/University level : 23

National level : 0

International level : 0

Number of students participated in cultural events

State/University level : 0

National level : 0

International level : 0

5.9.2 Number of medals /awards won by the students in Sports, Games and other events

Sports

State/University level : 0

National level : 0

International level : 0

Cultural

State/University level : 0

National level : 0

International level : 0

5.10 Scholarships and financial support

	Number of students	Amount
Financial support from institution	30	14840
Financial support from government	54	174600
Financial support from other sources	Nil	Nil
Number of students who received International/National recognitions	Nil	Nil

5.11 Student organized/initiatives

Fairs:

State/University level : 0

National level : 0

International level : 0

Exhibition:

State/University level : 0

National level : 0

International level : 0

5.12 Number of Social initiatives under taken by the students: 2

- Tree plantation on World Environmental Day
- Helping the children of sex workers with Durbar Mahila Samanwaya Committee

5.13 Major grievances of students (if any) redressed: Poor condition of students toilet.

Criterion - VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- Emphasis is put on the use of modern teaching-learning aids and application of ICT resources to make the curriculum interesting and facilitate effective learning outcome.
- To encourage students to participate in extension activities for the development of the local community.
- To inculcate the love of knowledge in our students and, for this, we aim to develop the skills and demeanour of lifelong 'learning' , essential for making responsible global citizens.

6.2 Does the Institution has a management Information System

Yes. The college provide information regarding its academic activities, extension programme and other official notices through its website. The college is looking forward for a students' database management system software.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Certain teachers of the college are members of the Board of Studies of different departments of the affiliating university. They offer important feedback and suggestions for curriculum development in the relevant meetings.

6.3.2 Teaching and Learning

- Stress on students-centric education
- Stress on ICT-based teaching-learning through LCD Projector, Laptop, and internet facilities etc.
- Tutorials for Slow Learners

6.3.3 Examination and Evaluation

- Class Tests
- Student seminars.

6.3.4 Research and Development

- To encourage the faculty members to conduct research projects.
- Necessary arrangements for timely availability or release of resources for smooth progress and implementation of research schemes/projects
- Organization of Conferences and Seminars by the Departments
- Publications in different International and National refereed journals, books etc. by the faculty members

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Internet facility in the Library through internet Dongle
- Purchase of ICT tools and their increased use in the classrooms.
- Purchase of various equipments related to the laboratories.

6.3.6 Human Resource Management

- Support for the skill-development of the staff and faculty through arrangement of training for them.
- Encouragement provided to the faculty for participation in RC, OP etc.
- Appraisal of the staff and teachers to improve teaching/ research of the faculty and services of other staff
- Provision of infrastructural facility for both the teachers and the students.

6.3.7 Faculty and Staff recruitment

The teachers are recruited on the basis of the recommendation of the West Bengal College Service Commission while staff members are recruited by the college authority strictly following the guidelines of the Government of West Bengal. However, the college authority on its own discretion appoints certain Guest Faculties and Ad-hoc Non-teaching staff.

6.3.8 Industry Interaction / Collaboration

A few departments like Commerce and Computer Science have been keeping contact with its associated industry and try to give exposures to their students for further development and practical knowledge.

6.3.9 Admission of Students

Admission takes place strictly on the basis of merit through online process.

6.4 Welfare schemes

Teaching	<ul style="list-style-type: none"> ➤ City College Co-operative Credit Society to provide financial assistance easily to the teachers in their dire need for city group of colleges. ➤ Annual excursion for faculty ➤ Ananda Mohan College Health Centre ➤ Safe drinking water ➤ Canteen ➤ A cooperative named “Amader Samabaya” to provide financial assistance exclusively for AMC staffs
Non-teaching	<ul style="list-style-type: none"> ➤ Staff quarter ➤ All employees are entitled to obtain Puja Advance. ➤ Puja Bonus has given for a certain section of staff. ➤ Provision of funds during emergency.

	<ul style="list-style-type: none"> ➤ Annual excursion for staff members ➤ Safe drinking water ➤ Ananda Mohan College Health Centre ➤ Canteen ➤ A cooperative named “Amader Samabaya” to provide financial assistance exclusively for AMC staffs
Students	<ul style="list-style-type: none"> ➤ Concession of fees for economically backward students ➤ Scholarship ➤ Ananda Mohan College Health Centre ➤ Medical facilities through the Students, Health Home ➤ Annual excursion ➤ Safe drinking water ➤ Canteen

6.5 Total corpus fund generated Nil

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit type	External		Internal	
	Yes/No	Agency	Yes/No	Agency
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

There is no registered Alumni Association during this period. However, the ex-students provide their active support during college sports, cultural programme etc.

6.12 Activities and support from the Parent - Teacher Association

In Parent - Teacher meetings, parents give suggestions to improve Teaching-Learning Process. The college authority tries to remove the shortcomings.

6.13 Development programmes for support staff

- Informal training is regularly provided to the administrative staff for successful running of the College Administration.
- Informal training has been given to the staff for maintenance of generator.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Prohibition of the use of plastic bags.
- Prohibition of smoking in the college premises.
- Organization of Environment awareness program.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The innovations introduced during this year consist of following:

- Emphasis on all round ability of students. Hence, it was emphasised on monitoring of students attendance through internal examinations, departmental activities, at the same time the sports activity and body exercise were also encouraged.
- Emphasis on our traditional route of learning based on the “Mentor Disciple Bonding”.
- Emphasis on another positive norm: “Many in Body, One in Mind”.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan	Action taken
1. To fill up the vacant post of teachers	1. Guest faculties have been appointed
2. Provisions of internet facility in each department	2. Most of the department have been connected with internet
3. To help student for obtaining scholarship	3. One teacher has been deputed to monitor the matter

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Creation of awareness about ICT among faculties and students.
- Computerization of account sections.

7.4 Contribution to environmental awareness / protection

- To perpetuate the concept of 'zero waste society'.
- Seminar arranged on environmental issues.

7.5 Whether environmental audit was conducted? No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

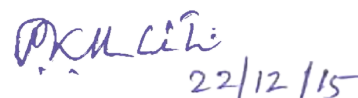
A large number of teaching post including post of Principal have been lying vacant for a long period.

8. Plans of institution for next year

- To collaborate with other institutions.
- Provisions of computer and printer in the library for availing e-resource print out for faculty and students.



DR.PRADIPDATTA
Coordinator, IQAC



PROF. PRADIP KUMAR MAITI
Principal & Chairperson, IQAC

Annexure -I

Academic Calendar of the affiliating university, University of Calcutta for the year 2011-12, which is strictly followed by the Ananda Mohan College

UNIVERSITY OF CALCUTTA

Academic Calendar for the B.A, B.Sc, B.Com. (Honours & General) and B.Mus. (Hons. & Genl.) Courses of Studies (Under 1+1+1 System of Examinations) for the Academic Session 2011 - 2012

Course of Studies	Last Date of Admission	Date of Commencement of Classes	Last date of Change of Subject/Stream (including switching over from Hons. Course to Genl. vice versa)	Submission of Registration Form to C.U. by the College	Mid-Term Exam.	College Test	Result of College Test	Filling up of Form for Univ. Exam.	Date of Examinations (Tentative)		Pub. of Result (Tentative)
									Theoretical	Practical	
Part - I	05.8.2011	Within 21.7.2011	30.8.2011	16.09.2011 (without fine) 26.9.2011 (with fine)	Nov.' 11	2 nd week of March 2012	1 st week of April 2012	2 nd week of April 2012	B.Com.(Hons./Gen) 2.7.2012 02.07.2012 B.A./B.Sc.(Hons./Gen.& Non-Major) 12.7.2012(H)-4days 19.7.2012(G)-10days B.A./B.Sc./B.Com (Major) 12.7.2012(M)-2days	--- ---	Within 90 days from the last date of Exam.
Part-II	---	Within 7 days from the completion of Part-I Exam.	---	---	Nov.' 11	2 nd week of February 2012	1 st week of March 2012	2 nd week of March 2012	B.Com.(Hons.&Gen) 14.5.2012 (H)- 4days 23.5.2012(G)-3days B.A./B.Sc.(Hons.,Genl.& Non-Major) 4.6.2012 (H)- 4days 11.6.2012(G)- 14days B.A./B.Sc./B.Com.(Major) 4.6.2012(M)- 2days	25.4.2012 to 7.5.2012-12days Hons./Major 10.5.2012 to 29.5.12 General 01.8.12 to 20.8.12 – 15days	- Do -
Part-III	---	Within 7 days from the completion of Part-II Exam.	---	---	Nov.' 11	2 nd week of Jan. 2012	Last week of January 2012	1 st week of February 2012	B.A./B.Sc./B.Com. (Hons./Major) - 18/19.04.2012- 4days B.A./ B.Sc. / B.Com.(Gen)- 30.4.2012- (6+2=8days)	(H) 21.3.12 to 6.4.12 – 15days (M) 26.3.12 to 10.4.12 – 14days (G) 09.4.12 to 26.4.12 – 16days	Within June, 2012


**Academic Calendar of Ananda Mohan College (based on the affiliating university)
2011-2012**

**Ananda Mohan College
102/1 Raja Rammohan Sarani
Kolkata-700009**

Events	Dates
Regular first year classes begin	10/8/2011
Regular second year classes begin	01/7/2011
Regular third year classes begin	01/7/2011
Mid-Term test	15/11/2011
Project work for third year students	30/01/2012
Part III test examination	09/01/2012
Part II test examination	06/02/2012
Part I test examination	09/03/2012

UGC-XII-th Plan latest Grant Release Letter – I

All communications are to be addressed to the Joint Secretary by designation and not by name.



BY SPEED POST

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March, 2014

No: F.IQAC-W-083/13-14 (LRO)
 ✓ The Accounts Officer,
 Eastern Regional Office,
 University Grants Commission,
 Kolkata.

Sub: Release of Grant under the scheme of Internal Quality Assurance Cells (IQAC) in Colleges during XII Plan period.

Sir/Madam,
 The UGC Head Office orders No.F.6-2/2014(IQAC)/ERO/ERO dated 13.03.2014. The Commission has decided to release of grants under the scheme of Internal Quality Assurance Cells (IQAC) in Colleges during XII Plan period. Accordingly, I am directed to convey the approval of Chairman, UGC to allocate and sanction of **Rs.3,00,000/-** in Anandis Mohan College, 102/1, Raja Ram Mohan Sarani, Kolkata, West Bengal 700009 for the XII Plan period as detailed below:-

Sl No.	Purpose of grant (Head of Account 4(xvi))	Amount allocated (Rs.)	Grant already sanctioned (Rs.)	Grant now being sanctioned (Rs.)	Total Grant (Rs.)	Balance grant (Rs.)
A Capital Head-35						
1.	Office Equipment	60,000/-				
Total A		60000/-				
B General Head-31						
1.	Honorarium to the Director/Coordinator, IQAC @Rs.1000 X 12 X 5	60,000/-				
2.	Hiring Services for Secretarial & Technical Services	60,000/-				
3.	ICTs Communication expenses	70,000/-				
4.	Contingencies	50,000/-				
Total B		2,40,000/-				
Grand Total: A+B		3,00,000/-	NIL	3,00,000/-	3,00,000/-	NIL

2. The sanctioned amount is debitible to Head of Account as detailed below.

Amount sanctioned (Rs.)	For General (77.5%) (Rs.)	For SC 15% (Rs.)	For ST 7.5% (Rs.)
3,00,000/-	232500/-	45000/-	22500/-

3. The sanctioned amount is debitible to 4(xvi) and is valid for payment during the financial year 2013-2014 only.

4. The XIIth plan guidelines available in the UGC website www.ugc.ac.in may be referred by the college for the composition of the committee, function and follow-up actions of IQAC. The college shall incur expenditure on items as given in the guidelines.

5. The amount of the grant shall be drawn by the Accounts Officer, UGC, ERO, Kolkata (Drawing and Disbursing Officer), University Grants Commission, on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following detail

(a) Details (Name & Address) of Account Holder:
 Principal,

(b) Account No.: 1963000100096100

(c) Name & Address of Branch: Punjab National Bank, Gasper Branch

(d) MICR Code of Branch: 700024050

(e) IFSC Code: PUNB0196300

(f) Type of Account: SB/Current/Cash Credit.

6. The grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the College/Institution.


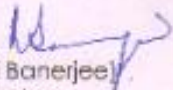
7. The University/College shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on approved items of expenditure and ensure proper labeling of the items purchased.

8. The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't

Revised Guidelines of IQAC and submission of AQAR

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UGC-XII-th Plan latest Grant Release Letter – II

All communications are to be addressed to the Joint Secretary by designation and not by name.	 विश्वविद्यालय	UNIVERSITY GRANTS COMMISSION EASTERN REGIONAL OFFICE LB 8 Sector III Salt Lake, Kolkata 700 098 Phone : (033) 2335 4747 Fax : (033) 2335 6586 Web: www.ugc.ac.in
No.F. AGW-504/11-12(ERO)	March-05-2013	
To	30 MAR 2013	
The Principal/ Teacher-in-Charge, Ananda Mohan College, 102/1, Raja Rammohan Sarani, Kolkata, <u>West Bengal-700009.</u>		
Sub: Approval of additional assistance to Colleges already covered under Section 12B of the UGC Act, 1956.		
Sir/Madam,		
The University Grants Commission has approved your proposal under the scheme of additional assistance to Colleges already covered under Section 12B of the UGC Act, 1956. As per the recommendations of the Expert Committee, an amount of ₹2500000/- has been allocated to your college.		
Your proposal has been approved subject to the modifications enclosed as Annexure-I.		
An amount of ₹1250000/- (50% of the allocation) is being sanctioned separately as the first instalment. The College should follow its Detailed Project Report (DPR) strictly; however it must be read with the Remarks against specific items at Annexure-I. Expenditure on air conditioner and water cooling system are inadmissible.		
As per decision taken in a Meeting of the UGC held on 19 th July, 2012, Colleges will be permitted to utilize the grant under the Scheme of Additional assistance to Colleges, within a period of six months from the date of release of grant.		
Yours faithfully,		
 (Dr. Ratnabali Banerjee) Joint Secretary		
Encl. As above.		
Calcutta		