The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2011 to June 30, 2012).

Part – A

AQAR for the Year   :2014-2015

1. Details of the Institution

1.1. Name of the Institution   : Ananda Mohan College

1.2. Address Line 1   : Ananda Mohan College

Address Line 2   : 102/1 Raja RammohanSarani

City/Town   : Kolkata

State   : West Bengal

Pin Code   : 700009

Institution e-mail address   : anandamohancollegecalcutta@gmail.com

Contact Nos.   : 033-23527327

Name of the Head of the Institution   : Dr. Pradip Kumar Maiti

Tel. No. with STD Code   : 033-24629560

Mobile   : 09433714557

Name of the IQAC Co-ordinator   : Dr. Pradip Datta

Mobile   : 09433847851

IQAC e-mail address   : iqacamc@gmail.com

1.3. NAAC Track ID (For ex. MHCOGN 18879) :

OR

1. 4. NAAC Executive Committee No. & Date **:** EC/41/77 dated 10/02/2007

1.5. Website address : www.anandamohancollege.ac.in

Web-link of the AQAR **:**

1.6. Accreditation Details :

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity
1	1st Cycle	B$^+$	75.15	2007	2012
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7. Date of Establishment of IQAC (DD/MM/YYYY) **:** 14/09/2007

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

i. AQAR 2011-12 Submitted to NAAC on 26/12/2015

ii. AQAR 2012-13 Submitted to NAAC on 26/12/2015

iii. AQAR 2013-14 Submitted to NAAC on 26/12/2015

iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

University: State   Central   Deemed   Private

Affiliated College: √Yes   No

Constituent College: Yes   √ No

Autonomous college of UGC: Yes   √ No

Regulatory Agency approved Institution: Yes   √ No

(e.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution: √ Co-education   Men   Women

                                 √Urban   Rural   Tribal

Financial Status: √ Grant-in-aid   √ UGC 2(f)   √UGC 12B

                         Grant-in-aid + Self Financing   Totally Self-financing

1.10. Type of Faculty/Programme

√ Arts   √ Science   √ Commerce   Law   PEI   (Phys Edu)

TEI (Edu)   Engineering   Health Science   Management

 Others (Specify)

1.11. Name of the Affiliating University (for the Colleges):   University of Calcutta

1.12. Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State /Central Govt./ University   x   UGC-CPE   x

University with Potential for Excellence   x   UGC-CE   x

DST Star Scheme   x   DST-FIST   x

UGC-Special Assistance Programme   x   Any other (Specify)   x

UGC-Innovative PG programmes   x

UGC-COP Programmes   x

2. IQAC Composition and Activities:

2.1 No. of Teachers: 10

2.2. No. of Administrative/Technical staff: **0**3

2.3 No. of students: 01

2.4. No. of Management representatives: 04

2.5. No. of Alumni: 01

2. 6. No. of any other stakeholder and community representatives: 02

2.7. No. of Employers/ Industrialists: Nil

2.8. No. of other External Experts: 01

2.9. Total No. of members: 22

2.10. No. of IQAC meetings held: 1

2.11. No. of meetings with various stakeholders: No.: 4   Faculty: 2
                    Non-Teaching Staff: 1   Alumni: 0   Others: 1

2.12. Has IQAC received any funding from UGC during the year? √ Yes   No

   If yes, mention the amount: Rs. 3,00,000/-

2.13. Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.:   0   International 0   National 0   State 0   Institution Level 0

(ii) Themes   N.A

2.14. Significant Activities and contributions made by IQAC?

A meeting of the former IQAC was held and it proposed that a new IQAC be formed and considering the renewed teaching strength, all the suspended activities should be immediately started. In this context, students feedback was taken for the year 2014-15.

2.15. Plan of Action by IQAC/Outcome

All the suspended activities related to quality enhancement, teaching-learning, extension programme, modernization of library should be started as priority basis. Departments were advised to publish wall magazine, conduct students' seminar and invite academicians to give lectures on recent trends of research.

2.16 Whether the AQAR was placed in statutory body: Yes   √ No

Management   Syndicate   Any other body

Provide the details of the action taken: The present IQAC has submitted the detailed report to the governing body of the college.

Part - B

Criterion - I

1. Curricular Aspects

1.1. Details about Academic Programmes

Level of the Programme	Number of existing programmes	Number of programmes added during the year	Number of self-financing programmes	Number of valued added/Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0

UG	15	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	15	0	0	0

Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS in PG programmes and Core and Elective Options in UG programmes.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	0
Trimester	0
Annual	15

1.3 Feedback from stakeholders*   Alumni: x   Parents: x

Employers: x   Students: √

(On all aspects)

Mode of feedback: Online: x   Manual: x   Co-operating schools (for PEI): x

Please provide an analysis of the feedback in the Annexure : Annexure II

1.4. Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college does not enjoy academic autonomy and, thus, cannot revise/update the syllabus.

1.5. Any new Department/Centre introduced during the year. If yes, give details.

No new Department/Centre introduced during the year.

Criterion - II

2. Teaching, Learning and Evaluation

2.1. Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others (Graduate Laboratory Instructor + Librarian)
46	19	23	--	3+1

2.2. No. of permanent faculty with Ph.D.: 18

2.3. No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
16	21	0	0	0	0	01	0	17	21

2.4. No. of Guest and Visiting/Part Time faculty and Temporary faculty:18, 0, 8 (6 PTT + 2 CWTT)

2.5. Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	00	25	09
Presented papers	00	0	00
Resource Persons	01	05	01

2.6. Innovative processes adopted by the institution in Teaching and Learning:

➢ More use of new technology
➢ Interactive session with the students
➢ Effective use of ICT in science department
➢ Use of simulation as teaching aid

2.7.   Total No. of actual teaching days during this academic year: 180

2.8.   Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Photocopy

2.9. No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03	00	03

2.10. Average percentage of attendance of students : 75%

2.11. Course/Programme wise distribution of pass percentage:

Title of the programme	Total no. of Students appeared	Division/ Class (in number of students)				
		Distinction(%)	I(%)	II(%)	III(%)	Pass(%)
B.Sc Honours	75	00	07	44	07	77.3
B.A. Honours	49	00	00	30	10	85.7
B.Com Honours	219	00	06	102	24	71.2

2.12. How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Through regular interaction with the administration and HOD of all departments, the IQAC offers important suggestions for the overall development of the Teaching and Learning Process.

2.13. Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC - Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer/Winter schools, Workshops, etc.	00
Others	00

2.14. Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of filled positions temporarily

Administrative Staff	26	6	0	12
Technical Staff	9	0	0	0

Criterion - III

3. Research, Consultancy and Extension

3.1. Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution:

Considering the renewed teaching strength the IQAC has recommended the following initiatives by the departments and teachers:

➢ An inter-department project competition among students has been proposed to inculcate research culture among students.

➢ Young faculties are encouraged to take up research project.

➢ Seminar hours be dedicated in regular routine.

➢ Departments are encouraged to conduct study tours beyond the scope of university syllabus.

➢ Departments are advised to conduct regular student seminar.

3.2. Details regarding major projects   Nil

	Completed	Ongoing	Sanctioned	Submitted
Number	00	0	00	0
Outlay in Rs. Lakhs	00	0	00	0

3.3. Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	02	00	0
Outlay in Rs. Lakhs	00	5.87	00	0

3.4. Details on research publications

	International	National	Others
Peer Review Journals	04	00	00
Non-Peer Review Journals	00	00	06
e-Journals	00	00	00
Conference proceedings	02	00	00

3.5. Details on Impact factor of publications:

Range	Average	h-index	Nos. in SCOPUS
-	1.5	-	-

3.6. Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	x	x	x
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects(other than compulsory by the University)	0	0	0	0
Any other(Specify)	0	0	0	0
Total	0	0	0	0

3.7. No. of books published   i) With ISBN No.:   05   ii) Chapters in Edited Books: 04

iii) Without ISBN No.:   00

3.8. No. of University Departments receiving funds from

UGC-SAP: Nil   CAS: Nil   DST-FIST: Nil

DPE: Nil   DBT Scheme/funds: Nil

3.9. For colleges   Autonomy: Nil   CPE: Nil   DBT-STAR-Scheme: Nil

INSPIRE: Nil   CE: Nil   Any Other (Specify): Nil

3.10. Revenue generated through consultancy   : Nil

3.11. No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	01	00	0	00
Sponsoring agencies	N.A	UGC	N.A	N.A	N.A

3.12. No. of faculty served as experts, chairpersons or resource persons   03

3.13. No. of collaborations

International	National	Any other
1	1	0

3.14. No. of linkages created during this year   :   1

3.15. Total budget for research for current year in lakhs   :

From Funding agency :   Nil   From Management of University/College: Nil

Total: Nil

3.16. No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17. No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist.	College
00	00	00	00	00	00	00

3.18. No. of faculty from the Institution who are Ph. D. Guides: Nil

and students registered under them: Nil

3.19. No. of Ph.D. awarded by faculty from the Institution: Nil

3.20. No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	SRF	Project Fellows	Any others
0	0	0	0

3.21. No. of students Participated in NSS events:

University level	State level	National level	International level
0	0	0	0

3.22. No. of students participated in NCC events:

University level	State level	National level	International level
0	0	158	0

3.23. No. of Awards won in NSS:

University level	State level	National level	International level
Nil	Nil	Nil	Nil

3.24. No. of Awards won in NCC: 02

University level	State level	National level	International level
Nil	Nil	02	Nil

3.25. No. of Extension activities organized

University forum	College forum	NCC	NSS	Any other
0	01	01	00	0

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

➢ Organised walk to raise awareness against the use of plastic bags

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	0.9 acres	0	N.A	0.9 acres
Class rooms	26	0	N.A	26
Laboratories	16	0	N.A	16
Seminar Halls	0	0	N.A	0
No. of important equipment purchased(≥ 1-0 Lakhs) during the current year	0			
Value of the equipment purchased during the year (Rs. in Lakhs)	0			
Others				

4.2 Computerization of administration and library

One more computer has been added in the library and this space has been made W-Fi zone.

4.3   Library services:

	Existing		. Newly added		Total	
	No	Value	No	Value	No	Value
Text Books	17511	2626910	300	117700	17811	2744610
Reference Books	4358	994605	75	50445	4453	1045050
e-Books	0	0	0	0	0	0
Journals	5	6860	0	0	5	6860
e-Journals	0	0	0	0	0	0
Digital Database						
CD & Video						
Others (specify)						
(Magazines & Newspaper)	6	2984	0	0	6	2984

4.4. Technology up-gradation (overall)

	Total Computer	Computers Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	28	10	16	06	00	05	22	01
Added	02	00	04	00	00	00	01	01
Total	30	10	20	06	00	05	23	02

4.5. Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.):   New computer with open source based operating system has been procured for Library. Library zone has been made Wi-Fi enabled. Staff from the account department received training on e-billing, a significant step towards e-Governance.

4.6. Amount spent on maintenance in lakhs   :

i)   ICT   : 0.98

ii) Campus Infrastructure and facilities : Nil

iii) Equipment : 1.03

iv) Others : Nil

Total: : 2.01

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ➢ Health centre is proposed to start again.
- ➢ Arrangement of remedial classes for the needy students
- ➢ Arrangement for campus interview for students
- ➢ Launching of SMS gateway service

5.2 Efforts made by the institution for tracking the progression

Data not available and no such formal system was never been place in the college. Thus, IQAC is discussing the implementation of a mechanism to track student progression with all the stakeholders.

5.3 (a) Total Number of students

UG	PG	M.Phil	Ph.D	Others
1910	NA	NA	NA	NA

(b) No. of students outside the state : 19

(c) No. of international students : Nil

Male	No.	%		Female	No.	%
	00	00			00	00

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2243	123	39	85	00	2490	1714	80	26	90	00	1910

Demand ratio: 4.6:1   Dropout   40%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Presently we do not have any student support mechanism for competitive examinations. But addition of significant number of new faculty members, introduction of such facility are in planning stage of student support system .

5.5 Number of students qualified in these examinations: Data not available

NET :

SET/SLET:

GATE:

CAT:

IAS/IPS etc:

State PSC:

UPSC:

Others:

5.6 Details of student counselling and career guidance

Student counselling and career guidance cell has been revamped and Prof. Ratna Dasgupta has been acting as convenor. Regular sessions with the students are being held.

No of students benefitted: 15

5.7 Details of campus placement

On campus			Off campus
Number of organizations visited	Number of students participated	Number students placed	Number of students placed
Nil	Nil	Nil	20

5.8 Details of gender sensitization programs: 01, Seminar on gender sensitization, dated 27.11.2015. Topic: Sexual harassment at work place. Speaker: Prof. Saswati Ghosh, HOD Economics, City College

5.9 Students activities

5.9.1 No of students participated in Sports, Games and other events

State/University level : 01

National level   : 00

International level   : 00

Number of students participated in cultural events

State/University level : 01

National level   : 00

International level   : 00

5.9.2 Number of medals /awards won by the students in Sports, Games and other events

Sports

State/University level : 0

National level   : 0

International level   : 0

Cultural

State/University level : 0

National level   : 0

International level   : 0

5.10 Scholarships and financial support

	Number of students	Amount
Financial support from institution	22	10875
Financial support from government	14	7650*
Financial support from other sources	Nil	Nil

Number of students who received International/National recognitions	Nil	Nil

* Financial support from State Govt. is now directly transferred to recipient student's bank

5.11 Student organized/initiatives

Fairs:

State/University level : 0

National level   : 0

International level   : 0

Exhibition:

State/University level : 0

National level   : 0

International level   : 0

5.12 Number of Social initiatives under taken by the students: 02

> Organised walk to raise awareness against the use of plastic bags
> Managing traffic under the supervision of Kolkata Traffic Police during Durga Puja festival.

5.13 Major grievances of students (if any) redressed: Wi-Fi facility at Library

Criterion - VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution
> To satisfy the requirements of **first generation learner** coming from diverse backgrounds including **socio-economic backward community**.
> To promote research culture, research publications and professional development of faculty members for quality enhancement of the teaching community.

- To encourage students to participate in extension activities for the development of the local community.

- To inculcate the love of knowledge in our students and, for this, we aim to develop the skills and demeanour of lifelong 'learning', essential for making responsible global citizens.

- In future, the college aims at opening Post Graduate courses and introducing job-oriented courses.

6.2 Does the Institution has a management Information System

Yes. Student database management software is in place, which keep the detailed record of the admitted student. In addition, installation of a web-based feedback system is under process.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

Few teachers of the college are members of the Board of Studies of different departments of the affiliating university. They offer important feedback and suggestions for curriculum development in the relevant meetings.

6.3.2   Teaching and Learning

- Stress on students-centric education through the adoption of methodologies like Academic Calendar, Teaching plan, Students' Seminar, projects, presentations, field works, surveys, practical classes, lectures by experts from other colleges, inter-departmental lecture exchange etc.
- Well-equipped laboratories for practical classes
- Stress on ICT-based teaching-learning through LCD Projector, Laptop, and internet facilities etc.
- INFLIBNET in Library
- Use of simulation as teaching aid

6.3.3   Examination and Evaluation

- Class Tests
- Mid-term exam
- Student seminars

6.3.4 Research and Development

- To encourage the faculty members to conduct research projects.
- Monitoring of the research activities by the Committee and provision for required infrastructure and space
- Necessary arrangements for timely availability or release of resources for smooth progress and implementation of research schemes/projects
- Facilities like Internet, journal and e-journal subscription to the principal investigator
- Full autonomy to the Principal Investigator in case of MRP
- Modernization of laboratories
- Organization of Conferences and Seminars by the Departments
- Publications in different International and National refereed journals, books etc. by the faculty members

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Partial digitization of library catalogues
- INFLIBNET facility in the Library
- Purchase of various equipment related to the laboratories.

6.3.6 Human Resource Management

- Support for the skill-development of the staff and faculty through arrangement of training for them.
- Career Advancement Scheme/Professional development through promotion to higher scales
- Encouragement provided to the faculty for participation in R.C., O.P. etc.
- Sanction of leave to the faculty members for advanced study, research, participation in seminars, conferences, workshops, etc.
- Appraisal of the staff and teachers to improve teaching/ research of the faculty and services of other staff
- Welfare measures for the staff and faculty
- Provision of infrastructural facility for both the teachers and the students.

6.3.7 Faculty and Staff recruitment

The teachers are recruited on the basis of the recommendation of the West Bengal College Service Commission while staff members are recruited by the college authority strictly following the guidelines of the Government of West Bengal. However, the college authority on its own discretion appoints certain Guest Faculties and Ad-hoc Non-teaching staff.

6.3.8 Industry Interaction / Collaboration

A few departments like Commerce and Computer Science have been keeping contact with its associated industry and try to give exposures to their students for further development and practical knowledge.

6.3.9 Admission of Students

Admission takes place strictly on the basis of merit through online process.

6.4 Welfare schemes

Teaching	➢ City College Co-operative Credit Society to provide financial assistance easily to the teachers in their dire need for city group of colleges.
	➢ Annual excursion for faculty
	➢ Ananda Mohan College Health Centre
	➢ Safe drinking water
	➢ Canteen
	➢ A cooperative named "Amader Samabaya" to provide financial assistance exclusively for AMC staffs

Non-teaching	➢ Staff quarter
	➢ All employees are entitled to obtain Puja Advance.
	➢ Puja Bonus has given for a certain section of staff.
	➢ Provision of funds during emergency.
	➢ Annual excursion for staff members
	➢ Safe drinking water
	➢ Ananda Mohan College Health Centre
	➢ Canteen
	➢ A cooperative named "Amader Samabaya" to provide financial assistance exclusively for AMC staffs
Students	➢ Concession of fees for economically backward students
	➢ Scholarship
	➢ Ananda Mohan College Health Centre
	➢ Medical facilities through the Students, Health Home
	➢ Annual excursion
	➢ Safe drinking water
	➢ Canteen

6.5 Total corpus fund generated   NIL

6.6 Whether annual financial audit has been done   Yes   √ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit type	External		Internal	
	Yes/No	Agency	Yes/No	Agency
Academic	No	NA	No	NA

Administrative	No	NA	No	NA

6.**8 Does the University/ Autonomous College declares results within 30 days?**

For UG Programmes   Yes   √ No

For PG Programmes   Yes   No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

There registration of Alumni Association is under process. However, the ex-students provide their active support during college sports, cultural programme etc.

6.12 Activities and support from the Parent - Teacher Association

In Parent - Teacher meetings the parents are freely express their opinion. The college authority gives proper importance and sought to implement/ facilitate the possible one. No doubt, these activities benefit the institution.

6.13 Development programmes for support staff

➢ Informal training is regularly provided to the administrative staff for successful running of the College Administrative Software and COSA.

➢ For maintenance and smooth running of college website, informal training is provided to the staff and teachers.

6.14 Initiatives taken by the institution to make the campus eco-friendly

➢ Prohibition of the use of plastic bags.

➢ Prohibition of smoking, use of gutkha etc. in the college premises.

➢ Organization of Environment awareness program.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The IQAC conducted a few step wise brain storming sessions to chalk out a few "attitude and action" theme as innovative strategies.

➢ Emphasis on easier connectivity among the teachers through SMS gateway.

➢ Emphasis on continuation of publication of ISBN Accredited online and print version Journal.

➢ Emphasis on the "mental health" of the students. They were encouraged to have their own departmental "wall magazine". They were suggested to attend "Kolkata Book Fair" and to make "report" of the visit.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan	Action taken
1. To fill up the post of Principal	1. The Principal has been appointed.
2. To appoint a Librarian	2. Librarian has been appointed
3. To fill up the vacant post of teachers	3. New 16 whole time teachers have been appointed
4. Provisions of internet facility in each department	4. Most of the department have been connected with internet
5. Provisions of INFLIBNET	5. INFLIBNET access has been restored

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

➢ Encourage the teachers to involve in active research.
➢ Introduction of On-line admission.

7.4 Contribution to environmental awareness / protection

➢ Use of plastic bags and smoking are banned in the college campus to protect the environment.
➢ The institute offers environmental classes and conducts environmental projects.

7.5 Whether environmental audit was conducted?   No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)
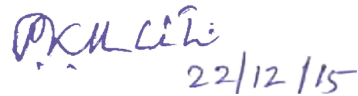
The college has planned to introduce certain post graduate courses in distance mode.

8. Plans of institution for next year

- Campus under CCTV surveillance.
- Organizing seminars at international level.
- Publication of college journal.
- Intra-department project competition.
- Provide dedicated space for Humanities department.
- Digitization of Library catalogue.

DR. PRADIP DATTA

Coordinator, IQAC

PROF. PRADIP KUMAR MAITI

Principal &Chairperson, IQAC

Annexure -I

Academic Calendar of the affiliating university, University of Calcutta for the year 2014-15, which is strictly followed by the Ananda Mohan College

UNIVERSITY OF CALCUTTA

Academic Calendar for the B.A., B.Sc., B.Com. and B.Mus. Courses of

Studies (under 1+1+1 System of Examinations) for the Academic Session **2014-2015**

Course of Studies	Last Date of Admission *	Date of Commencement of Classes	Last date of change of Subject(s)/ Stream (including switching over from Hons. Course to Genl. & Vice-Versa)	Submission of Registration Form to C.U. by the College	Mid-term Exam	College Test	Result of College Test	Filling-up of Form for Univ. Exam.	Date of Examinations (Tentative) Theoretical	practical	Pub. of Result (Tentative)
Part-I	09.8.2014	Last week of July'14	30.8.2014	15.9.2014 (without fine) (Application forms for Registration be submitted by the students to the college within 8.9.14 25.9,2014 (with fine)	Nov.' 14	2nd week of March 2015	1st week of April, 2015	2nd week of April, 2015	**B.Com.** 3.6.15-5.6.15(H) 3.6.15-12.6.15(G) **B.A./B.Sc. (H & Major) & B.Com. (Major)** 7.7.15-10.7.15 **B.A./B.Sc.(Genl.)** 13.7.15-25.7.15	**B.A./B.Sc.(H & Major) & B.Com. (Major)** 28.7.15-18.8.15	Within 90 days from the last date of Exam.
Part-II	----------	within 7 days from the completion of Part-I Exam.	-------------------		Nov.' 14	2nd week of February 2015	1st week of March, 2015	2nd week of March 2015	**B.Com.(G+H)** 28.4.15-15.5.15 **B.A./B.Sc. (H & Major) & B.Com. (Major)** 19.5.15-22.5.15 **B.A./B.Sc.(Genl.)** 16.6.15-30.6.15	**B.Com.(G+H)** 2.4.15-17.4.15 **B.A./B.Sc. (H & Major) & B.Com. (Major)** 28.4.15-16.5.15 Genl. 23.5.13-12.6.15	-Do-
Part-III	----------	within 7 days from the completion of Part-II Exam.	-------------------		Nov.' 14	2nd week of January 2015	last week of January 2015	1st week of Feb., 2015	**BA/B.Sc./B.Com. (Hons. & Major)** 7.4.15-17.4.15 **(Genl.)** 21.4.15-25.4.15	**(H & Major)** 13.3.15-1.4.15 Genl. 2.4.15-18.4.15	Within June, 2015
Part-I Compulsory Language, 2015.									4.3.15-12.3.15	-------------------	
Part-I & II Supplementary Examination, 2014				**Filling up of Form:** 3rd week of December, 2014					3.2.15-12.2.15	18.2.15-28.2.15	

Academic Calendar of Ananda Mohan College (based on the affiliating university)
2014-2015

Ananda Mohan College
102/1 Raja Rammohan Sarani
Kolkata-700009

Events	Dates
Regular first year classes begin	28/7/2014
Regular second year classes begin	01/7/2014
Regular third year classes begin	01/7/2014
Mid-Term test	17/11/2014
Project work for third year students	30/01/2015
Part III test examination	05/01/2015
Part II test examination	06/02/2015
Part I test examination	05/03/2015

<u>Students' Feedback</u>

Students' Feedback about the college

1. Academic Atmosphere of the College

Comments	Percentage
Excellent/Highly Satisfactory	23.47%
Good/Satisfactory	50.20%
Average	18.00%
Needs Improvement	8.33%

2. Teaching Programme

Comments	Percentage
Excellent/Highly Satisfactory	52.40%
Good/Satisfactory	36.41%
Average	5.67%
Needs Improvement	5.52%

3. Sports Facilities

Comments	Percentage
Excellent/Highly Satisfactory	16.90%
Good/Satisfactory	26.00%
Average	34.76%
Needs Improvement	22.34%

4. Co-curricular Activities

Comments	Percentage
Excellent/Highly Satisfactory	26.70%
Good/Satisfactory	48.22%

Average	20.40%
Needs Improvement	4.68%

5. Students' Support System

Comments	Percentage
Excellent/Highly Satisfactory	26.00%
Good/Satisfactory	36.80%
Average	20.05%
Needs Improvement	17.15%

Department wise student feedback

Department of Physics

Sukla Chakraborty
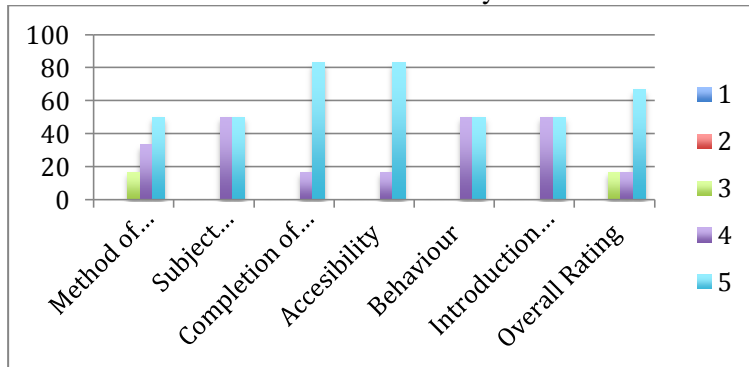
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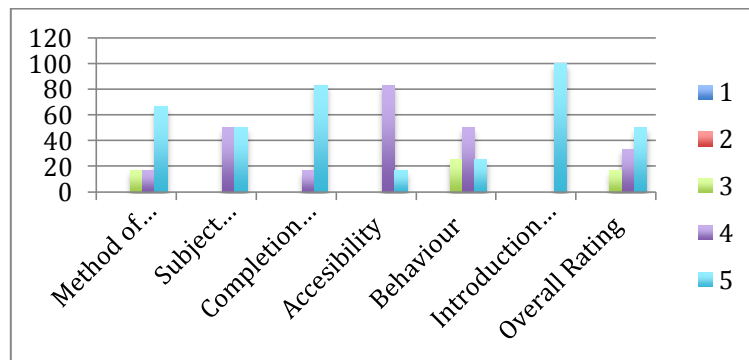
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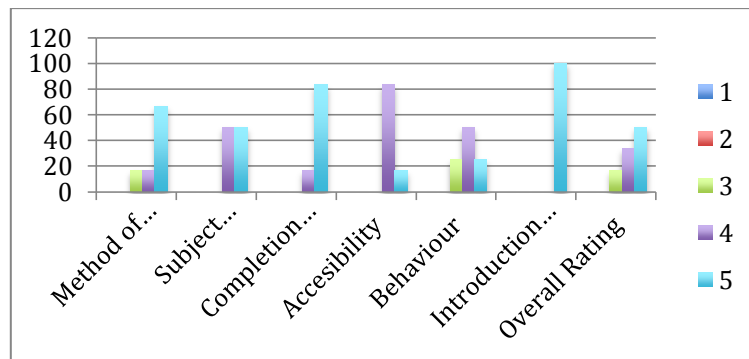
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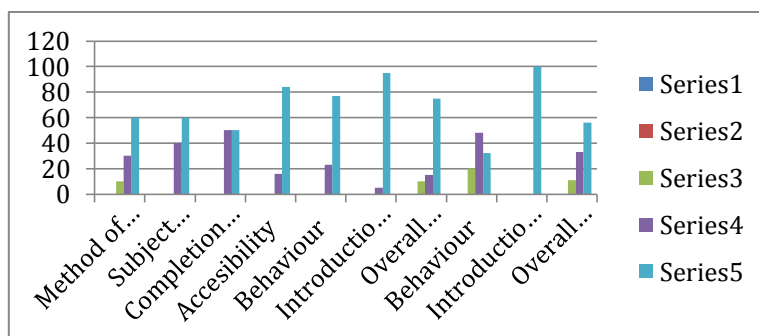
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Priyatosh Dutta
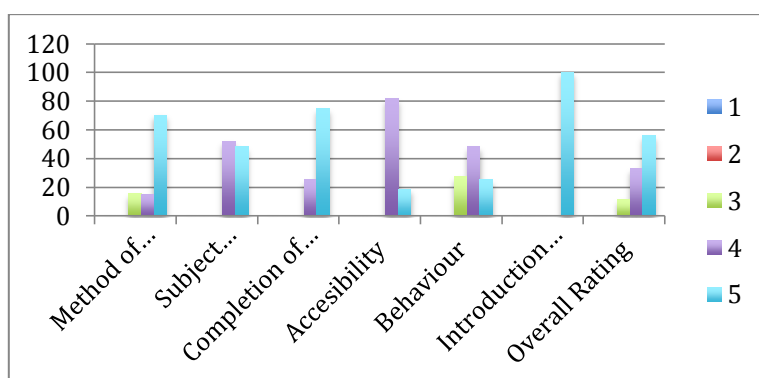
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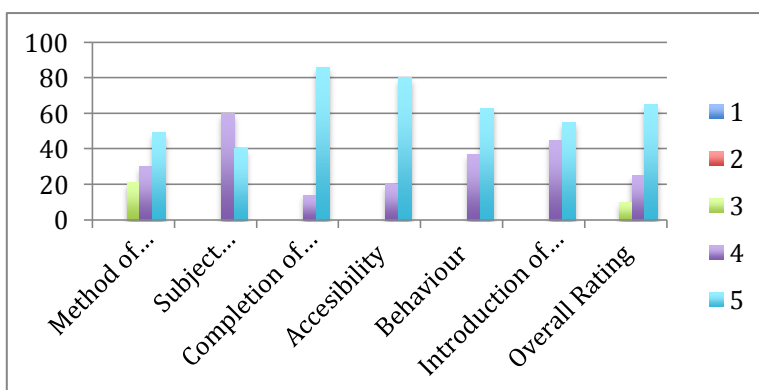
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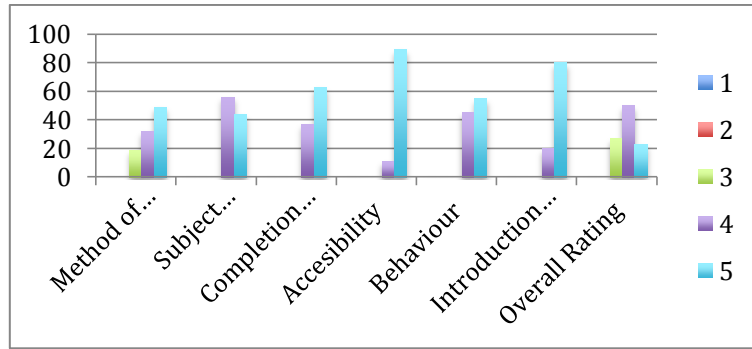
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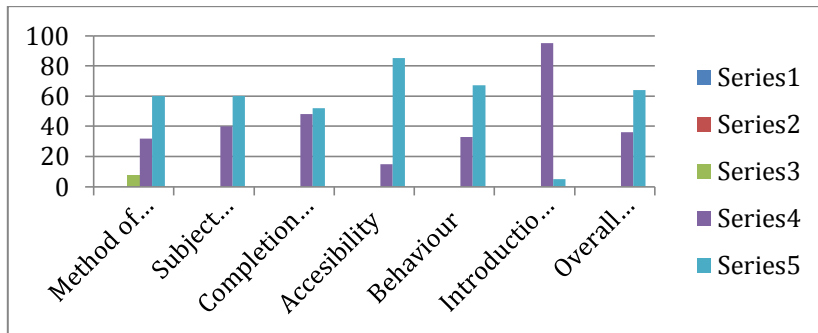
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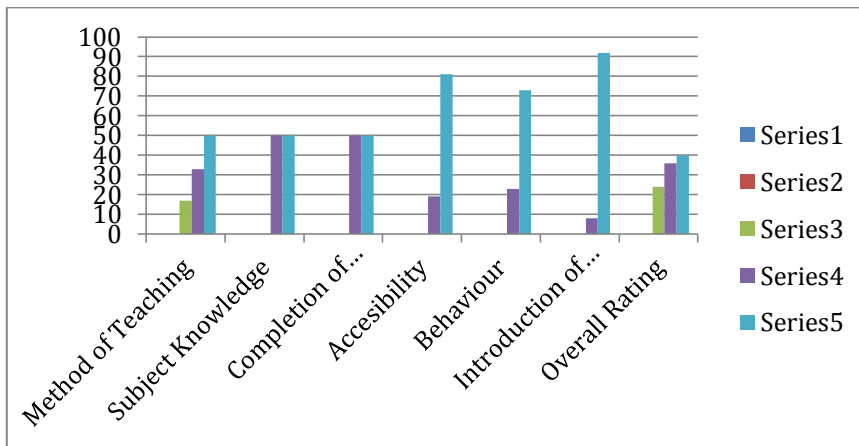
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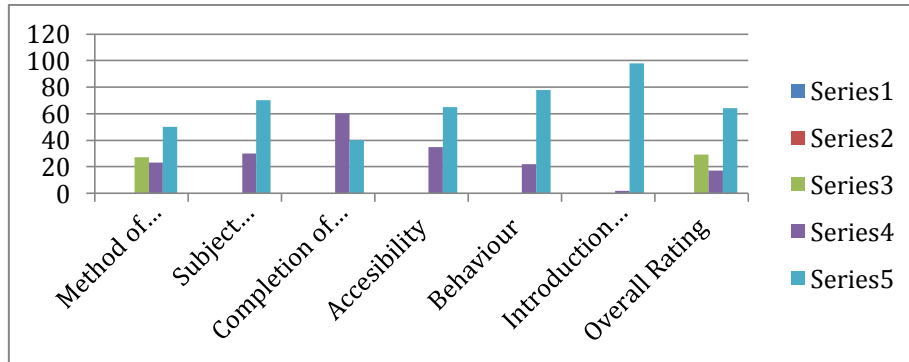
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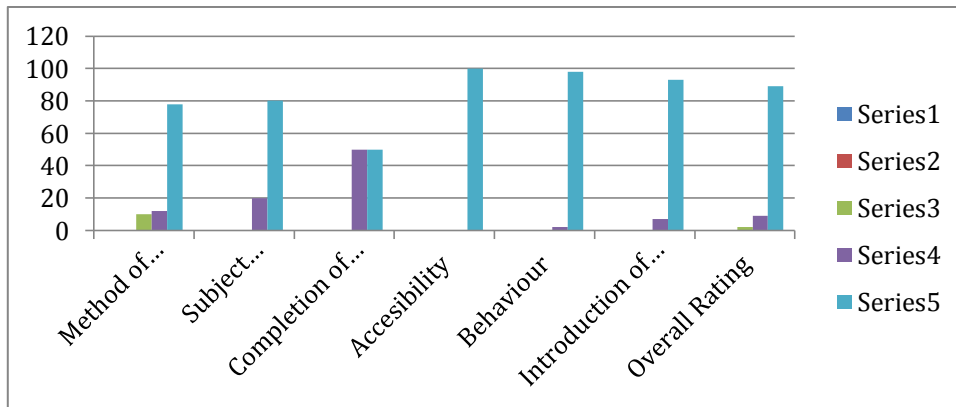
Department of Computer Science

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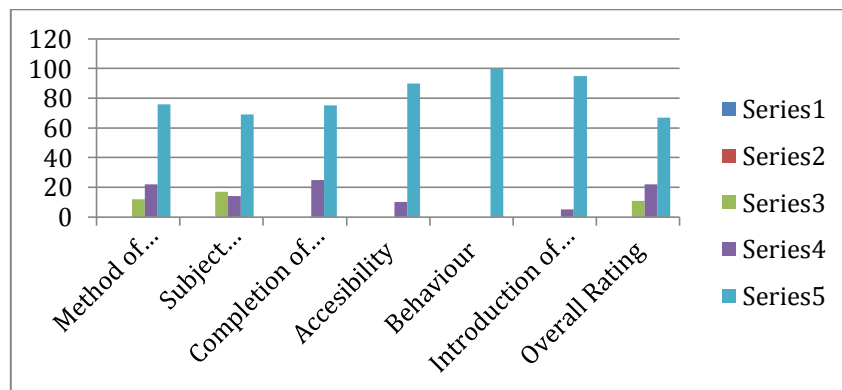
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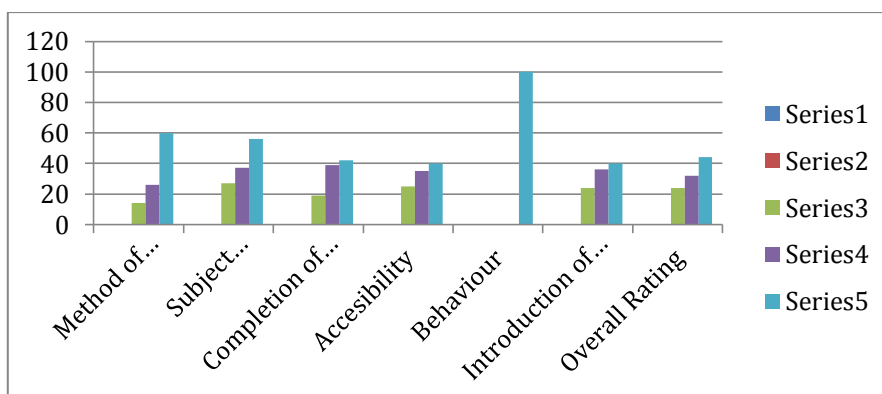
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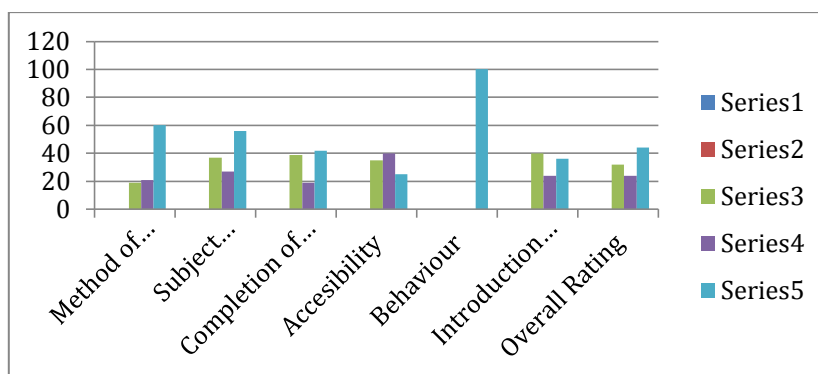
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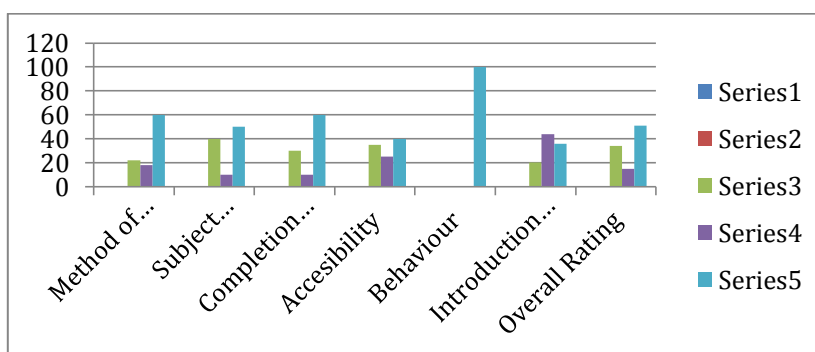
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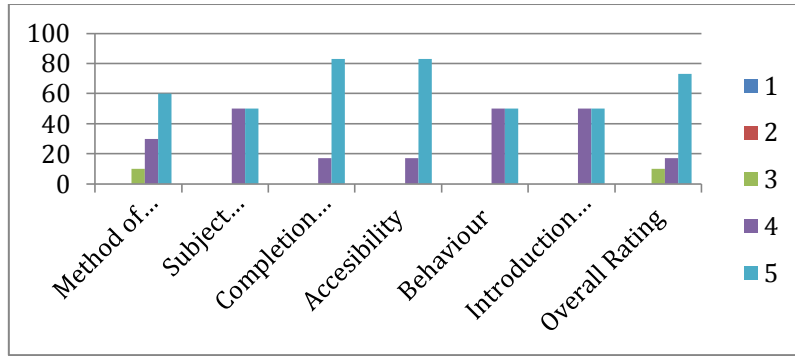
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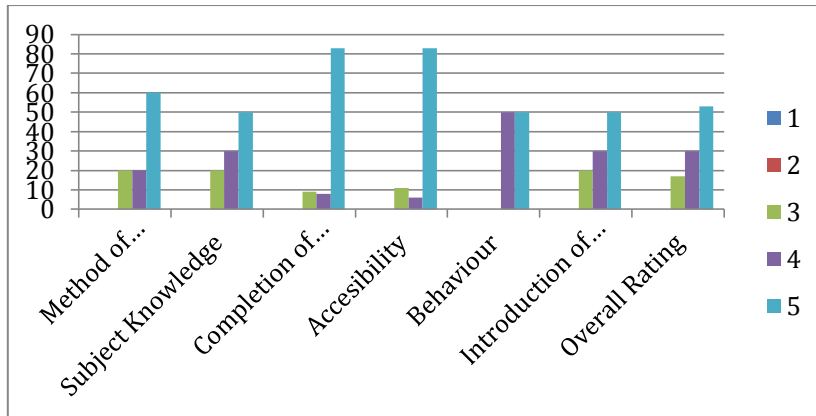
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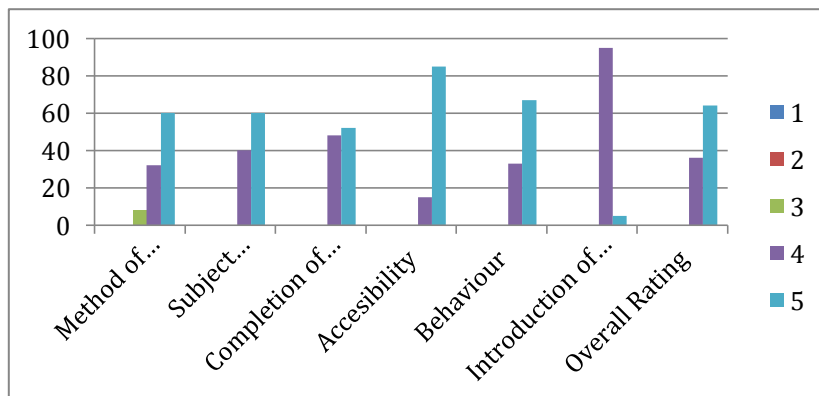
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Sanat Chatterjee
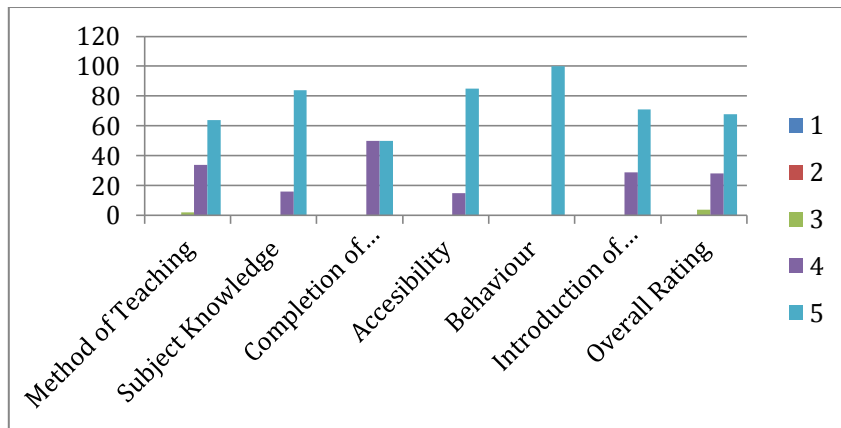
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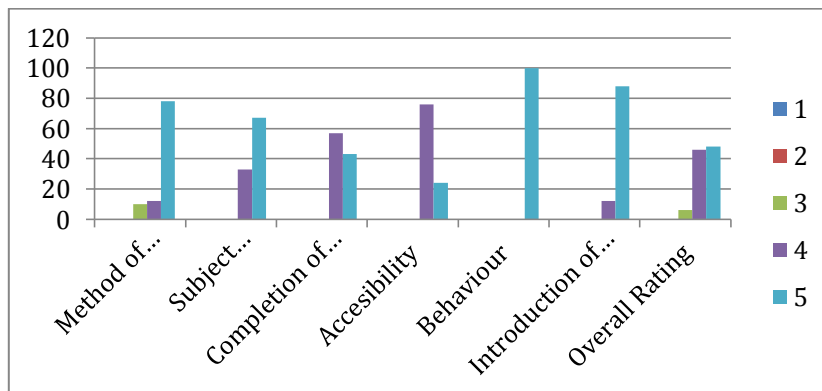
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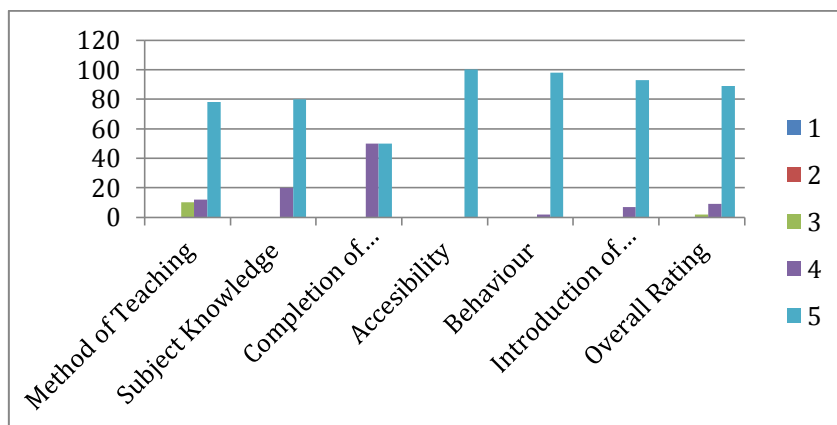
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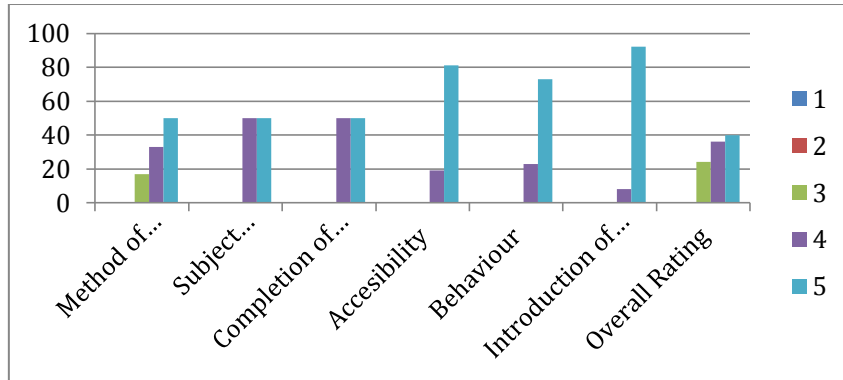
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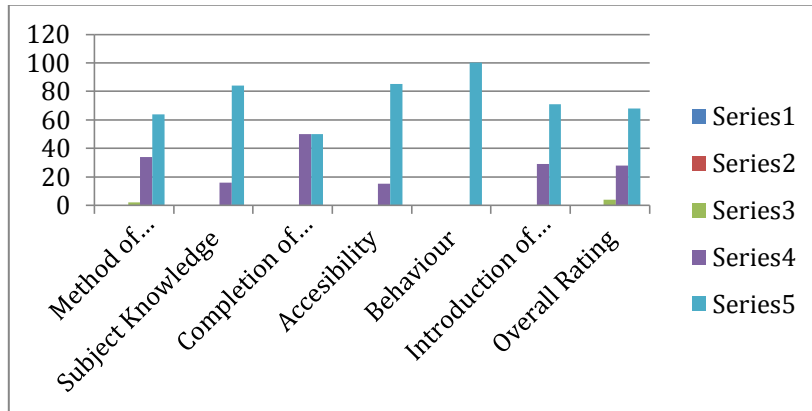
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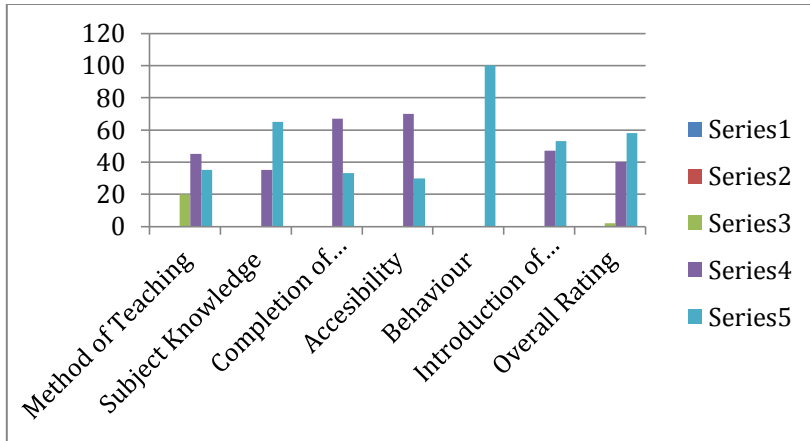
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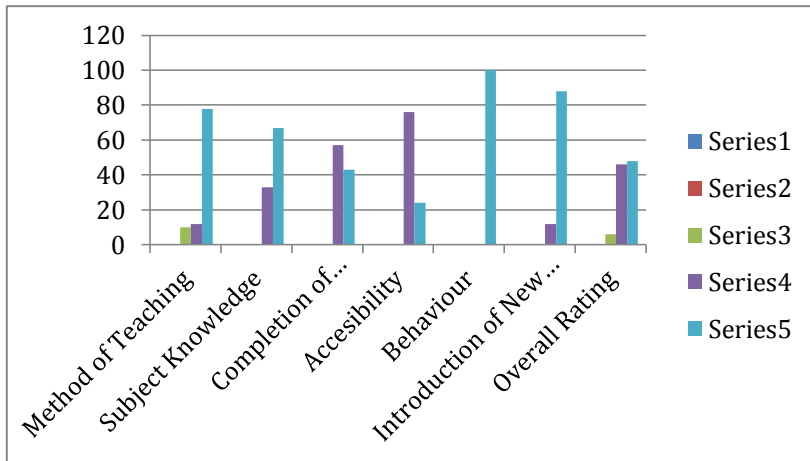
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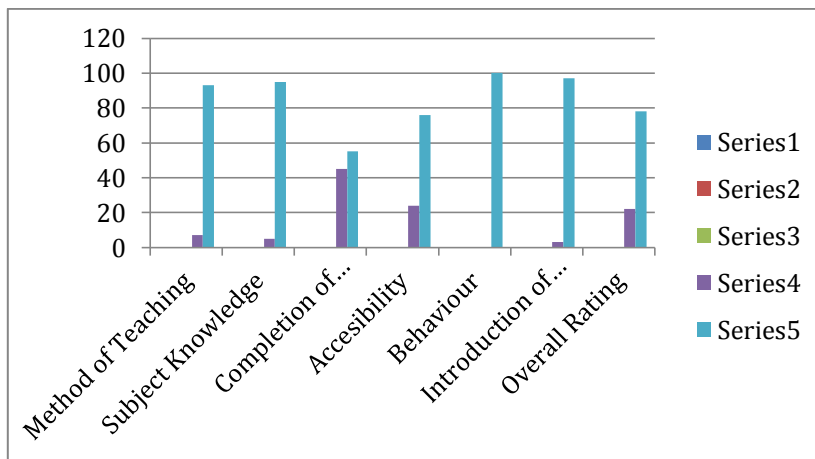
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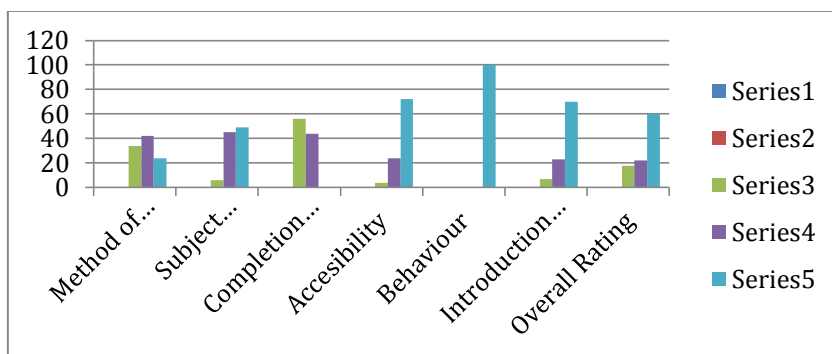
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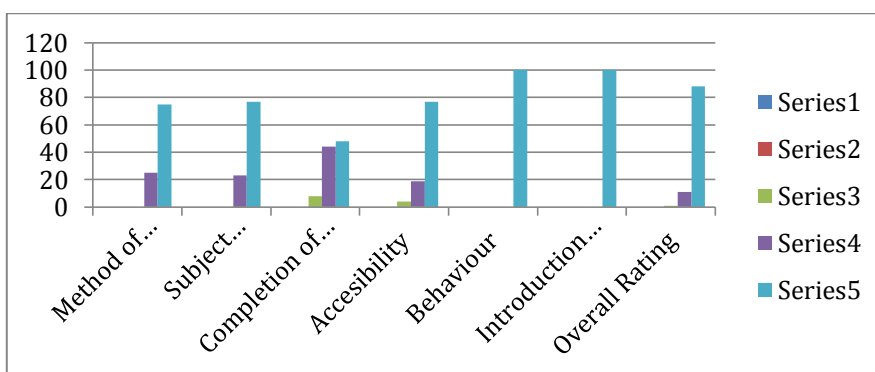
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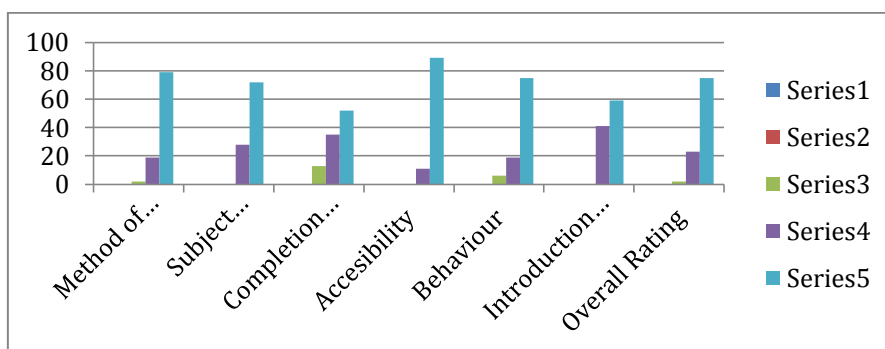
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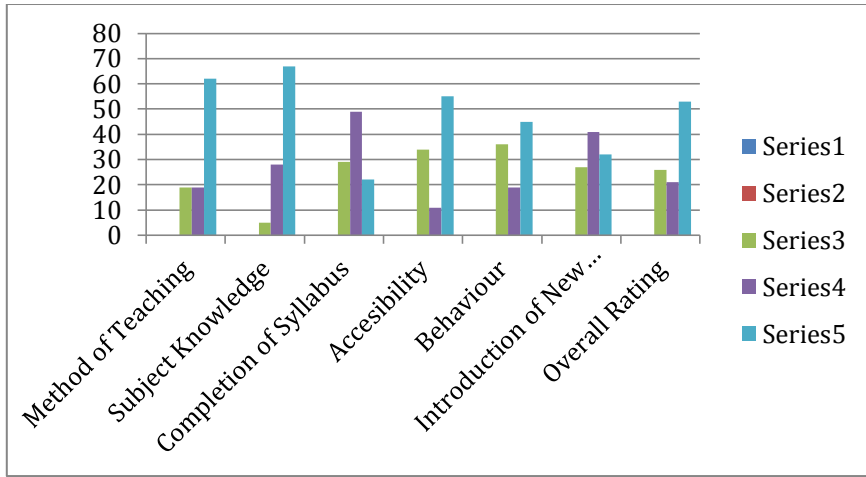
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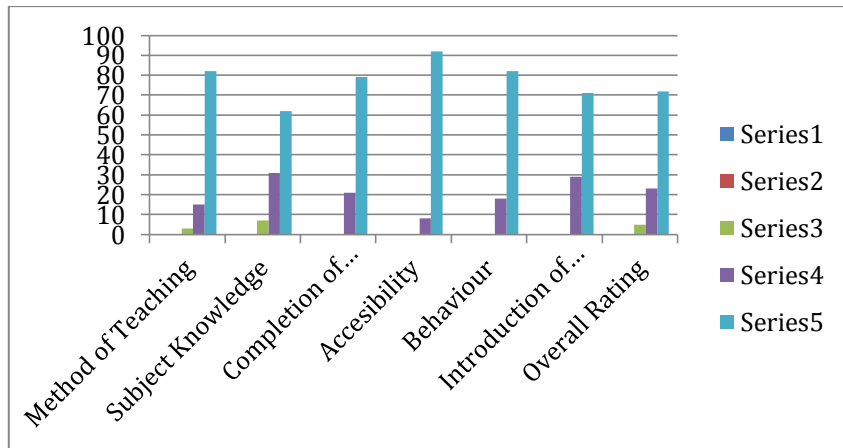
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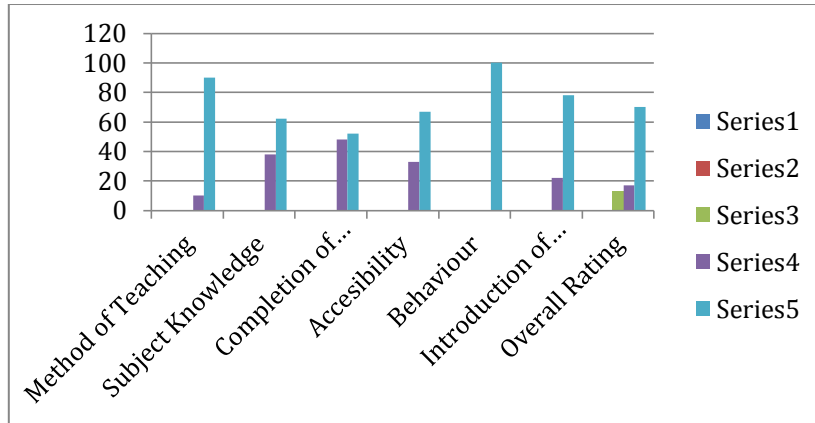
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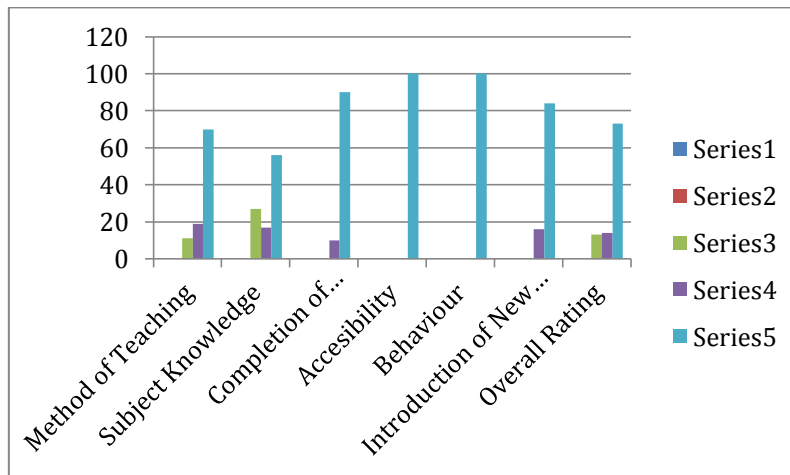
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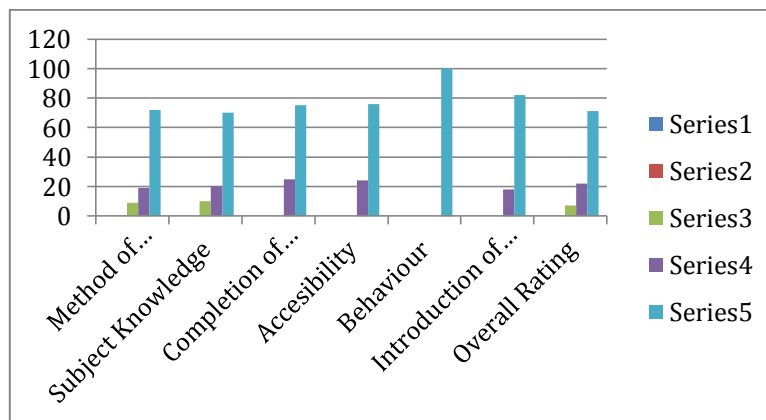
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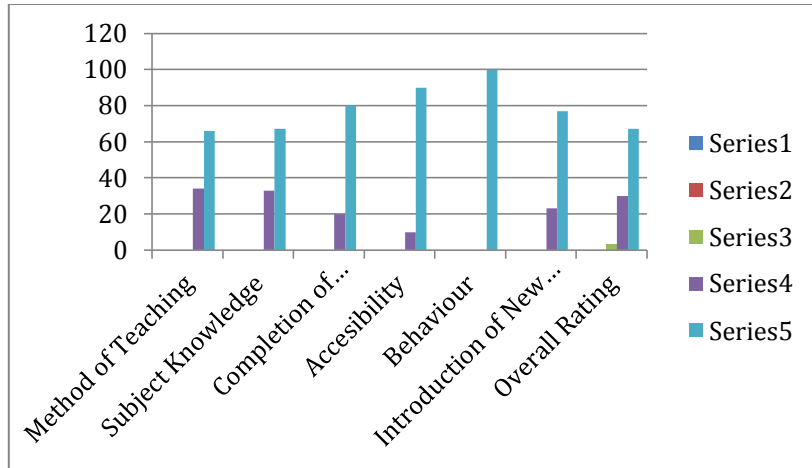
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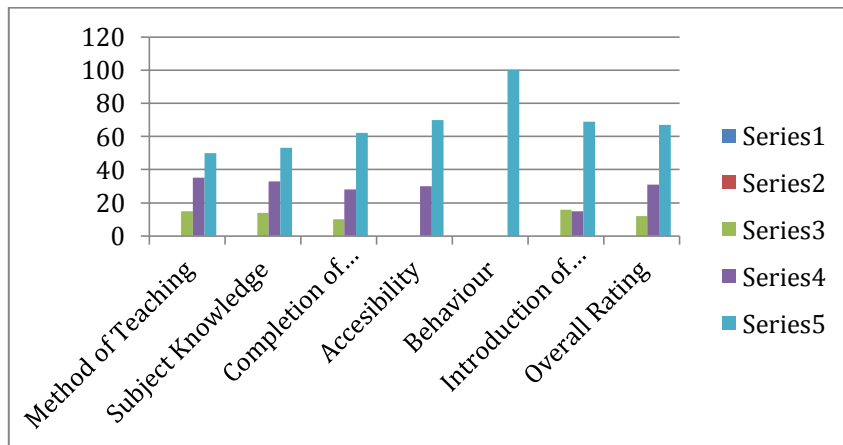
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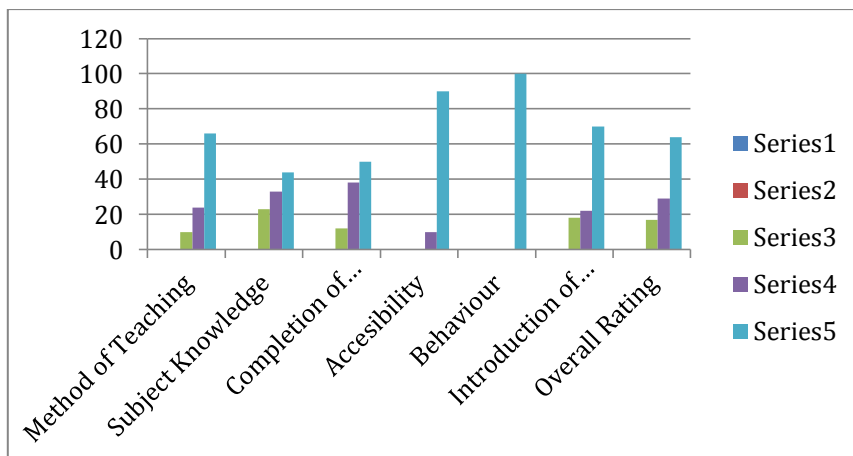
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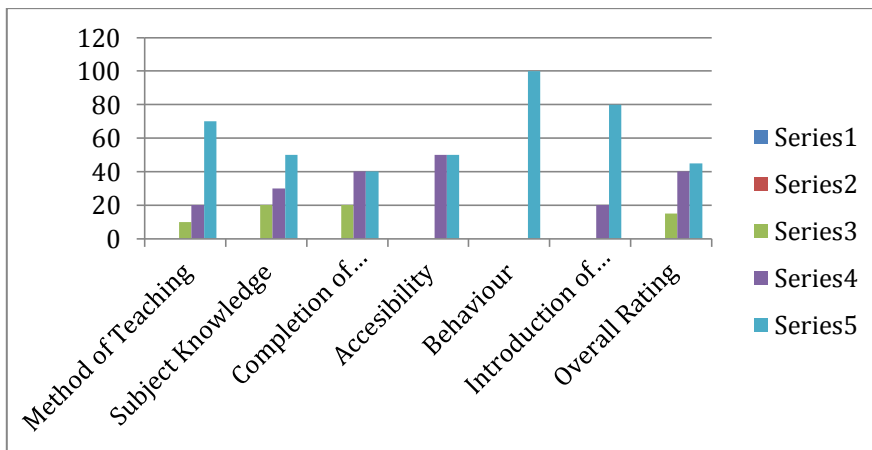## Someshlal Mukhopadhay

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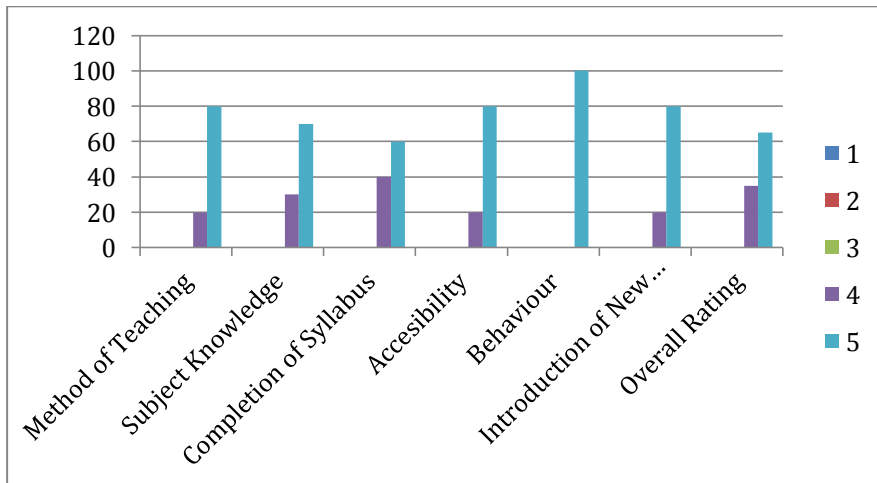

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Department of Commerce

Shubhayan Basu
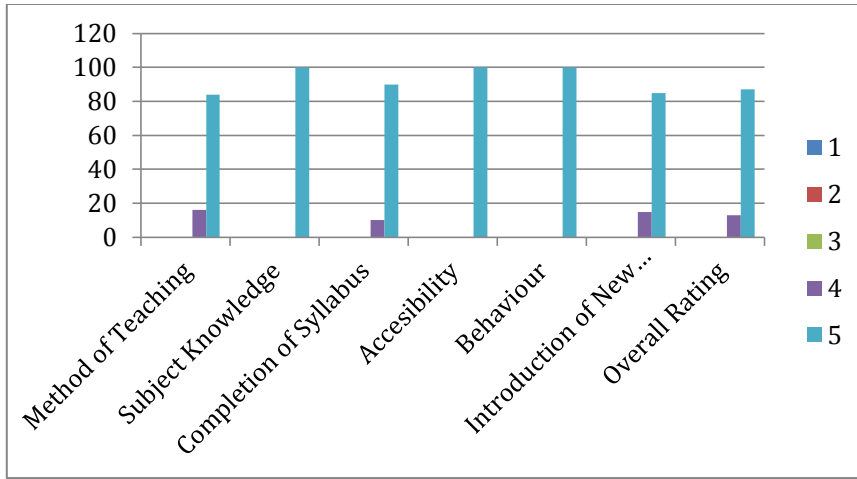
Asit Mishra

Tapas Saha

UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098
Phone : (033) 2335 4767
Fax : (033) 2335 6564
E-mail : ugcero_kolkata@yahoo.in

BY SPEED POST

No: F.IQAC-W-083/13-14 (ERO)

March, 2014

√ The Accounts Officer
Eastern Regional Office,
University Grants Commission,
Kolkata.

Sub: Release of Grant under the scheme of Internal Quality Assurance Cell. (IQAC) in Colleges during XII Plan period.

Sir/Madam,

The UGC Head Office orders No.F.6-2/2014(IQAC)/ERO/RO) dated 13.03.2014. The Commission has decided to release of grants under the scheme of Internal Quality Assurance Cells (IQAC) in Colleges during XII Plan period. Accordingly, I am directed to convey the approval of Chairman, UGC to allocate and sanction of Rs.3,00,000/- to Ananda Mohan College, 102/1, Raja Rammohan Sarani, Kolkata, West Bengal 700009 for the XII Plan period as detailed below:

Sl No.	Purpose of grant (Head of Account 4(xvi)	Amount allocated (Rs.)	Grant already sanctioned (Rs.)	Grant now being sanctioned (Rs.)	Total Grant (Rs.)	Balance grant (Rs.)
A	Capital Head-35					
1.	Office Equipment	60,000/-				
	Total:A	60000/-				
B	General Head-31					
1.	Honorarium to the Director/Coordinator, IQAC @Rs.1000 X 12 X 5	60,000/-				
2.	Hiring Services for Secretarial & Technical Services	60,000/-				
3.	ICTs Communication expenses	70,000/-				
4.	Contingencies	50,000/-				
	Total:B	2,40,000/-				
	Grand Total:A+B	3,00,000/-	NIL.	3,00,000/-	3,00,000/-	NIL.

2. The sanctioned amount is debitable to Head of Account as detailed below.

Amount sanctioned (Rs.)	For General (77.5%) (Rs.)	For SC 15% (Rs.)	For ST 7.5% (Rs.)
3,00,000/-	232500/-	45000/-	22500/-

3. The sanctioned amount is debitable to 4(xvi) and is valid for payment during the financial year 2013-2014 only.

4. The XIIth plan guidelines available in the UGC website www.ugc.ac.in may be reffered by the college for the composition of the committee, function and follow-up actions of IQAC. The college shall incurr expenditure on items as given in the guidelines.

5. The amount of the grant shall be drawn by the Accounts Officer, UGC, ERO, Kolkata (Drawing and Disbursing Officer), University Grants Commission, on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following detail

(a) Details (Name & Address) of Account Holder:
    Principal,
(b) Account No.: 19630001000096100
(c) Name & Address of Branch: Punjab National Bank, Garper Branch
(d) MICR Code of Branch: 700024050
(e) IFSC Code: PUNB0196300
(f) Type of Account: SB/Current/Cash Credit.

6. The grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the College/Institution.

7. The University/College shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on approved items of expenditure and ensure proper labeling of the items purchased.

8. The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend Their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't

UGC-XIIth Plan latest Grant Release Letter – II

<table>
<tr>
<td>
All communications are to be addressed to the
Joint Secretary by designation and not by name
</td>
<td></td>
<td>
UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098
Phone :   (033) 2335 4767
Fax :   (033) 2335 0586
Web: www.ugc.ac.in
</td>
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No.F. AGW-504/11-12(ERO)   ~~March 05, 2013~~

3 0 MAR 2013

To

The Principal/ Teacher-in-Charge,
Ananda Mohan College,
102/1,Raja Rammohan Sarani, Kolkata,
West Bengal-700009.

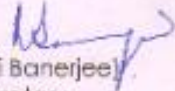**Sub: Approval of additional assistance to Colleges already covered under Section 12B of the UGC Act, 1956.**

Sir/Madam,

The University Grants Commission has approved your proposal under the scheme of additional assistance to Colleges already covered under Section 12B of the UGC Act, 1956. As per the recommendations of the Expert Committee, an amount of ₹2500000/- has been allocated to your college.

Your proposal has been approved subject to the modifications enclosed as **Annexure-I**.

An amount of ₹1250000/- (50% of the allocation) is being sanctioned separately as the first instalment. **The College should follow its Detailed Project Report (DPR) strictly; however it must be read with the Remarks against specific items at Annexure-I. Expenditure on air conditioner and water cooling system are inadmissible.**

As per decision taken in a Meeting of the UGC held on 19th July, 2012, Colleges will be permitted to utilize the grant under the Scheme of Additional assistance to Colleges, **within a period of six months from the date of release of grant.**

Yours faithfully,

(Dr. Ratnabali Banerjee)
Joint Secretary

Encl. As above.

Calcutta