



Ref No:P-004/2025

Date: 16.01.2025

Notice:Refund of fees against cancellation of admission to semester-1 undergraduate courses of academic session 2024-25

It is hereby notified that students of College Admission Portal (**CAP**) and Standalone Admission Portal (**SAP**), of B.A./B.Sc./B.Com of 2024-25 can request a refund by submitting the required documents to the college office.

1. The documents to be submitted are as follows:
 - a. A photocopy of cancellation challan and certificate
 - b. A photocopy of the online admission form and payment receipt
 - c. A photocopy of the first page of a passbook or cheque
2. The college will start the refund process after a specified date.

Dr. Priyatosh Dutta
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